

E-TENDER DOCUMENT

FOR

STATIONARY ITEM PURCHASE



Government of West Bengal

Department of Health & Family Welfare

OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital

241 & 247 Desh Pran Sasmal Road, Tollygunge, Kolkata – 700033

www.mrbangurhospital.gov.org, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com

Government of West Bengal
Department of Health & Family Welfare
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M R Bangur Hospital & M R Bangur Super Speciality Hospital
241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.org, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com

Memo. No. MRBH/920

Dated: 08.05.26

NOTICE INVITING e-TENDER

The Superintendent of M.R. Bangur District Hospital, 241, DPS Road, Kolkata-33 invites e-Tender from the interested bonafide agency engaged in stationary business to upload relevant documents in the form of pdf files to <https://wbtenders.gov.in> within the specified time schedule mentioned hereunder for the following work/supply. Queries in the matter, if any, may please be emailed to districthospitalspg@gmail.com after the publication of this notice.

Name of work/supply	Earnest Money Deposit(EMD)	Approximate estimated value of tender
Supply of Stationary Items	Rs.30,000/-	Rs. 15,00,000/-

1. GENERAL INSTRUCTIONS:

Intending bidder may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC) or from the Health & Family Welfare Department's website www.wbhealth.gov.in or www.mrbangurhospital.org.

2. SUBMISSION OF BIDS:

The tender is to be submitted in a Two Bid System(Technical and Financial).

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the bidder or authorised signatories (having authorization from the bidder) in the website

<http://wbtenders.gov.in>. All papers must be submitted in English language with serially page marked and signed with seal along with an application in **Annexure-I**.

3. DATE & TIME SCHEDULE:

Sl. No.	Particulars	Date & Time
1	Date of uploading e-NIT	08.05.2026
2	Online documents download start date	09.05.2026, 09.55am
3	Pre- bid meeting to be held at Conference Room, MRBSSH	11.05.2026, 01.00pm
4	Online bid submission start date	12.05.2026, 10.30am
5	Online bid submission closing date and time	25.05.2026, 06.55pm
6	Online bid opening date for Technical Proposals	28.05.2026, 03.00pm
7	Date of online uploading list for Technically Qualified Bidders	To be notified later
8	Date of Online opening of financial proposal	To be notified later

4. SUBMISSION OF THE TENDERS:

The tender is to be submitted in a two bid system.

1. **"BID A": Technical Documents:-**

STATUTORY COVER, containing the documents as per check list (Annexure III).

2. **"BID B": FINANCIAL COVER: BOQ**

The folder as "Financial Bid" shall contain the itemwise rate as per Accounting Unit **including transportation and exclusive of GST** to be quoted. GST will be paid extra.

5. GENERAL TERMS AND CONDITION:

(a) E- Tender should be addressed to the Superintendent of M.R. Bangur District Hospital, 241,DPS Road,Kolkata-33.Bidders may download tender enquiry documents from the website <http://wbtenders.gov.in> and www.mrbangurhospital.org. Any subsequent notice or corrigendum regarding this shall be uploaded to above websites only.

(b) **The bidder having valid Trade License for supply/manufacturing of the same related items of this tender.**

(c) The bidder having aggregated annual turnover of Rs.05.00 lakh (Rupees Five Lakh) for the last three financial years can participate with this e-tender.

(d) **EMD: Bidders to submit EMD of Rs. 30,000.00 online.**

Registered SSI units/ MSME (having Udyog Aadhar) participating in Govt. Tenders, are eligible for exemptions from payment of earnest money and security deposit (EM&SD) as per govt. rules.

(e) The unsuccessful bidder(s) will receive their earnest money back in time.

(g) The bidders would have to get themselves registered with the e-tender portal of the Government of West Bengal at <https://wbtenders.gov.in> and upload listed documents as per check list (**Annexure-III**), their contact details, annual turnover, credential of government supply in India.

(h) Any bidder which is currently black-listed by any Government Department / Government Agency in India will not be eligible to participate in the tender.

6. PERFORMANCE SECURITY DEPOSIT:

i) Within 14 (fourteen) days from the date of Award of Contract by the purchaser, the successful bidder shall deposit performance security deposit (@8%) based on proportional to the number of items the bidder has been selected for i.e. Rs 388.35 per item.

The performance security shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.

ii) The performance security shall be deposited in Indian Rupees to the M.R.Bangur Hospital Rogi Kalyan Samiti, A/C: 0675010098990, IFSC: PUNB0067520, PNB, Tollygunge Tram Depot (Kolkata).

iii) In the event of any failure/default of the bidder with or without any quantifiable loss to the purchaser, the amount of the performance security is liable to be forfeited by the purchaser.

iv) The performance security deposit of the successfully selected tenderer may be forfeited for failure to supply within specified time and/or for supplying unsatisfactory articles in quantity and quality.

7. EVALUATION OF BID:

The technical bid of the bidders will be opened and evaluated first. After evaluation, the list of technically qualified bidders will be published in <https://wbtenders.gov.in> and hence qualified for opening of financial bid, but no individual communications will be made. Only financial bid in electronic format would have to be submitted through the e-Tender portal and after opening of financial bids on the appointed date and time, the lowest among the bidders against item wise quote rates will generally be awarded the contract, after observance of the related formalities.

Item wise lowest bidder will be selected. Participating in all items is mandatory.

8. AGREEMENT:

Execution of an agreement within 14 days of issue of AOC must be made on Rs.50/- Non Judicial Stamp Paper between the selected bidder(s) and TIA.

9. PAYMENT TERMS:

Payment will be made through NEFT, after satisfactory delivery to Stationary & OHC store of MRBH and submission of Tax Invoice with supply order, delivery challan with receive note of respective store in-charge, and payment mandate, provided the availability of fund in the respective government account.

10. Sample of items to be submitted by bidder after opening of technical bid and financial evaluation. Any deviation or non-satisfaction of TIA in respect of quality may lead to disqualification of the bidder at before signing the agreement. The detail procedure of sampling will be briefed in Pre-Bid Meeting.

11. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.

12. VALIDITY:

The rate offered in the financial bid should remain valid for a period of 1 (two) year from the date of issue of first Award of Contract (AOC) by TIA which may be extended further on mutual agreement.

The procurement will be made in phased manner or at a time subject to requirement within validity period.

13. The successful bidder will be bound to supply the item(s) within specific dates, mentioned in the procurement order. The timely supply of articles will be the essence of contract.

14. Bidders are requested to attend a pre- bid meeting as per schedule of clause-3.

15. All terms and conditions as mentioned above will have to be accepted (as digitally signed) by the Tenderer(s).

16. In the event of any of the above mentioned dates being declared as a holiday the tenders will be opened on the next working day at the appointed time or as desired by TIA.

17. The following penalties shall be imposed for offences mentioned against each:

SINo.	Nature of offence	Penalty to be imposed
1	Any wrong or misleading information provided by the bidder during submission of bids.	a. Forfeiture of EMD b. May lead to recommendation for blacklisting of at least 3 years.
2	If the bidder(s) withdraw their tender after opening of bids and non execution of agreement within 14 days of issue of AOC.	a. Forfeiture of EMD b. Recommendation for blacklisting of 5 years
3	Supply of items deviated from the specification and quality etc.	a. Termination of Contract. b. Recommendation for blacklisting of 5 years . c. Forfeiture of the Performance Security Deposit. d. Lodging FIR.
4	Breach of Agreement	a. Termination of Contract. b. Recommendation for blacklisting of 5 years c. Forfeiture of the Performance Security Deposit. d. Lodging FIR.

18. CHANGE IN QUANTITY:

TIA may at any time by written instruction vary the general scope of this Contract by 40% (forty percent) above or 40% (forty percent) below the original Contract quantity at the accepted terms & conditions. The price for the additional quantity will be as per the quoted price of the bid.

19. The decision of the tender inviting authority (TIA) in the matter would be final and binding upon all participants in the tender, and the tender inviting authority would have the absolute discretion to reject or accept bid of any bidder, without assigning any reason whatsoever.

Superintendent

(at) M.R.Bangur District Hospital &
M.R.Bangur SSH, Kolkata-33

Memo No. MRBH/ 920/1(9)

Date: 08.05.26

Copy forwarded for information and taking necessary action to,

1. The Director of Health Services, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
2. The Mission Director, NHM, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
3. The District Magistrate, South 24 Parganas.
4. The CMOH, South 24 Parganas.
5. All Members of Tender Selection Committee, MRBH,
6. The IT Cell, Swasthya Bhavan, Kolkata – 700091 with the request to publish the NIT in departmental website and website of Government of West Bengal.
7. The IT Personnel, MRBH is directed to publish the NIT in the hospital website.
8. Office Notice Board, MRBH,
9. Office copy

Superintendent

(at) M.R.Bangur District Hospital &
M.R.Bangur SSH, Kolkata-33

Annexure- I
APPLICATION

(To be furnished in the Company's official letter pad with full address and contact no etc)

To,
The Superintendent,
M.R. Bangur District Hospital,
241,DPS Road, Kolkata-33

Sub : Submission of e-Tender in response to e-NIT no. Date: of the Superintendent
M.R. Bangur District Hospital, for" supply of different stationary items.

Sir,

Having examined the pre-qualification & other documents published in the e-NIT I / we hereby submit all the necessary information and relevant documents for evaluation.

1. That the application is made by me / us on behalf of
in the capacity of Proprietor/ Managing Director/Partner of the Agency
.....duly authorized to submit the offer.
2. That I/We accept the terms and conditions as laid down in the e-NIT mentioned above and submitted with rubber stamp & signed as uploaded and declare that I/We shall abide by it throughout the tender period.
4. In the event of being selected, I/we will make the supply within the stipulated period excepting the condition which is beyond our control.
5. I/we understand that:
 - (a) Tender Inviting Authority can amend the scope & value of the contract.
 - (b) Tender Inviting Authority reserves the right to reject any application without assigning any reason.
6. I/we have not ever been convicted of any offence making liable to be disqualified to supply of any items to any government or government undertaking organisation/institution in India.
7. No case is pending against me or against our firm in any criminal court of law reation to supply of any item/works to any government or government undertaking organisation/institution in India(if any case is pending, state the details).
8. I/we also declare that if any information provided herewith subsequently found incorrect or false will it automatically render the tender submitted be cancelled and make liable for penal/legal action as per terms and conditons of this tender and law of the country.
9. I/We affirm further that the statements made by me/us in this tender are true to the best of my/our knowledge and belief and all the documents attached are genuine and correct.

Date:

Full Signature of the Bidder/Authorised person & Seal

Email Address:

Tele. No.-

Mobile No.-

Annexure-II

Specification of Stationary Items

SL NO.	NAME OF ITEMS	DESCRIPTION	ACCOUNTING QTY	REQ QTY(APROX)
1.	A4 PAPER	75 GSM BILT	REAM	1000 REAM
2.	A4 PAPER	75 GSM JK RED	REAM	1000 REAM
3.	A4 paper	75GSM K-ONE	REAM	1000REAM
4.	PLASTIC TRANSPARENT CLIP BOARD	10"*14", GOOD QUALITY,AS PER SAMPLE	PER PC	200PCS
5.	ARCH FILE WITH KANAGRO CLIP	(AMBASSADOR), FULL SCAPE,12"x14"	PER PC	100PCS
6.	BAND AID,ROUND	MEDI GRIP	PER PC	3000 PC
7.	BATTERY 9V	DURACELL ULTRA	PER PC	200PCS
8.	BATTERY LEAK PROOF	EVEREADY 1050	PER PC	200 PCS
9.	BINDER CLIP 25MM	AS PER SAMPLE	PER PC	200 PCS
10.	BINDER CLIP 32MM	AS PER SAMPLE	PER PC	200 PCS
11.	BINDER CLIP 51MM	AS PER SAMPLE	PER PC	200 PCS
12.	BLACK HIT	400ML BOTTLE GODREJ	PER PC	300 PCS
13.	BOARD PIN FOR SOFT BOARD	AS PER SAMPLE	PER BOX	200 PCS
14.	BOTH SIDE TAPE	Wonder 555	PER PCS	100PCS
15.	BOTH SIDE TAPE	3M	PER PCS	100PCS
16.	BOTH SIDE TAPE	KOREX	PER PCS	100PCS
17.	BROWN PAPER,ROLL(LAMINATE)	AS PER SAMPLE	PER PC	100 PCS
18.	NOTICE BOARD	2'*3' PC GOOD QUALITY WITH ALUMINIUM FRAME AND GLASS COVER . AS PER SAMPLE	PER PC	50 PCS
19.	CALCULATOR	12 DIGIT ORPAT OT-512GT PC	PER PC	100 PCS
20.	CALCULATOR	12 DIGIT CASIO MJ -12D	PER PC	100 PCS
21.	CANDLE STICK	10 INCH	PER PC	200 PCS
22.	CARBON PAPER	A4 100 PAGES BOX KORES SAPPHIRE 210X330MM	PER BOX	50 BOX
23.	CBG BATTERY	CR 2032 3V PANASONIC PER PC	PER PC	100 PCS
24.	CD/DVD MARKER PEN	CAMLIN	PER PC	1000PCS
25.	CD/DVD MARKER PEN	KORES	PER PC	1000PCS
26.	CELLO TAPE 1 INCH BROWN	60 MTR WONDER 555/AS PER SAMPLE	PER PC	300PCS
27.	CELLO TAPE 1 INCH RED	60 MTR WONDER 555/AS PER SAMPLE	PER PC	200PCS
28.	CELLO TAPE 1INCH TRANSPARENT	TRANSPARENT 60 MTR WONDER 555/AS PER SAMPLE	PER PC	5000PCS
29.	CELLO TAPE 2 INCH BROWN	60 MTR WONDER 555/AS PER SAMPLE	PER PC	200PCS
30.	CELLO TAPE 2 INCH RED	60 MTR WONDER 555/AS PER SAMPLE	PER PC	100PCS
31.	CELLO TAPE 2INCH TRANSPARENT	TRANSPARENT 60MTR WONDER 55/ AS PER SAMPLE	PER PC	200PCS
32.	CELLO TAPE 3 INCH TRANSPARENT	TRANSPARENT 60 METERWONDER 555/AS PER SAMPLE	PER PC	100PCS
33.	CELLO TAPE 3 INCH BROWN	60 MTR WONDER 555/AS PER SAMPLE	PER PC	100PCS
34.	CELLO TAPE 3 INCH RED	60 MTR WONDER 555/AS PER SAMPLE	PER PC	100PCS
35.	CLOTH LINED ENVELOPE	16*12 FINE CLOTH AS PER SAMPLE	PER PC	200PCS
36.	COLIN	500ML.SPRAY RECKITT	PER PC	100PCS
37.	COMPUTER CARTIDGE	PRODOT 12.7MMX15MM	PER PC	200PCS
38.	COMPUTER RIBBON	PRODOT12.7MMX15MM	PER PC	100PCS
39.	CORRECTION PEN	FABRE CASTLE	PER PC	200PCS
40.	CORRECTION PEN	CAMLIN	PER PC	200PCS
41.	COVER FILE 2 FOLD	SEMI COATED AS PER SAMPLE,FRONT SIDE PRINTING 35*28 CM	PER PC	1000PCS

42.	FOUR FOLD FILE	SEMI COATED AS PER SAMPLE,FRONT SIDE PRINTING 35*26 CM	PER PC	1000PCS
43.	DETERGENT POWDER 500GM	SUNLIGHT	PER PC	300 PCS
44.	DETERGENT POWDER 1KG	SUNLIGHT	PER PC	500 PCS
45.	DETERGENT POWDER 500GM	TIDE	PER PC	300 PCS
46.	DETERGENT POWDER 1KG	TIDE	PER PC	300 PCS
47.	DETERGENT POWDER 500GM	SAFED	PER PC	300 PCS
48.	DETERGENT POWDER 1KG	SAFED	PER PC	300 PCS
49.	DETERGENT POWDER 500GM	WHEEL	PER PC	300 PCS
50.	DETERGENT POWDER 1KG	WHEEL	PER PC	300 PCS
51.	DIGITAL THERMOMETER BATTERY	AS PER SAMPLE	PER PC	200PCS
52.	DIGITAL WALL CLOCK	AJANTA OLC	PER PC	50PCS
53.	DISH WASHING BAR SOAP	125 GM ,VIM	PER PKT	500PCS
54.	DISH WASHING POWDER	ODOPIC 900	PER PKT	100PCS
55.	DOOR MAT MICROFIBRE	ANTI SKID AS PER SAMPLE	SQ FT	200 SQ FT
56.	DOOR MAT PVC	AS PER SAMPLE,ANTI SKID	SQ.FT	200 SQ FT
57.	DOT PEN RED	AGNI 20/20	PER PC	1000PCS
58.	DOT PEN BLACK	AGNI 20/20	PER PC	1000PCS
59.	DOT PEN BLUE	AGNI 20/20	PER PC	1000PCS
60.	DOT PEN GREEN	AGNI 20/20	PER PC	100PCS
61.	ENVELOPE BROWN	10" X 4"	PER PC	500PCS
62.	ENVELOPE BROWN	12" X 5"	PER PC	500PCS
63.	ERASER	(APSARA) SMALL DIMENSIONS:33mm X 17mm x 10mm.	PER PC	500PCS
64.	EXERCISE BOOK(6NO)	OXFORD	PER PC	1000PCS
65.	EXERCISE BOOK(128PAGE)	CLASSMATE	PER PC	200PCS
66.	FEVICOL BOTTLE	AS PER SAMPLE 20GMS	PER PC	300PCS
67.	FEVISTICK SUPER	15GM PIDILITE	PER PC	200PCS
68.	FILE FOLDER	TRANSPARENT 10" X 14", GOOD QUALITY AS PER SAMPLE	PER PC	200PCS
69.	WOODEN SCALE	12 INCH	PER PC	100PCS
70.	FLOOR MOP	MICROFIBER SQUEEZED TWIST MOP, with handle (approx. 5 ft)AS PER SAMPLE	PER PC	200PCS
71.	FLOOR MOP	DRY COTTON PAD 18", with handle (approx. 5 ft),AS PER SAMPLE	PER PC	200PCS
72.	FLOOR WIPER	WIDTH 54 CM /126 CM STEEL HANDLE,AS PER SAMPLE	PER PC	200PCS
73.	FOOD PLATE (MELAMINE)	AS PER SAMPLE	PER PC	50PCS
74.	FRIDGE STAND	ADJUSTABLE as per sample	PER PC	50PCS
75.	FRIDGE THERMOMETER BATTERY	AS PER SAMPLE	PER PC	200PCS
76.	GALA BOX	(16PCS) GOOD QUALITY AS PER SAMPLE	PER BOX	500PCS
77.	GALLIPOT	STEEL BOWL DIAMETER 3" HEIGHT 1.5" AS PER SAMPLE	PER PC	500PCS
78.	GALLIPOT WITH LID	STEEL BOWL DIAMETER 3" HEIGHT 1.5" AS PER SAMPLE	PER PC	500PCS
79.	GEL PEN	LINC OCEAN GEL	PER PC	50PCS
80.	GEL PEN GREEN	(UNIBALL / ADDGEL/ V5 PILOT)	PER PC	100PCS
81.	GEMS CLIP METAL	50 GRAMS BOX , BELL	PER BOX	250 BOX
82.	GUM 150ML EURO	OFFICE PASTE	PER PC	500PCS
83.	GUMBOOT 6	DUCKBACK (BLACK SHOES WITHOUT STEEL TOE)	PAIR PC	50 PCS
84.	GUMBOOT 7	DUCKBACK(BLACK SHOES WITHOUT STEEL TOE)	PAIRPC	50PCS
85.	GUMBOOT 8	DUCKBACK(BLACK SHOES WITHOUT STEEL TOE)	PAIR PC	50PCS

86.	GUMBOOT 9	DUCKBACK(BLACK SHOES WITHOUT STEEL TOE)	PAIR PC	50 PCS
87.	HAND BELCHA	PLASTIC(SP 6204) SP	PER PC	200PCS
88.	HAND WASHING LIQUID	BOTTLE OF 200 ML, DETTOL	PER PC	200PCS
89.	HIGHLIGHTER PEN	FABRE CASTLE	PER PC	200PCS
90.	HIGHLIGHTER PEN	LUXER	PER PC	200PCS
91.	IDENTITY CARD WITH HOLDER PVC AND RIBBON (PRINTED)	MULTICOLOR, card size -(86mm x 54mm x 1mm),ribbon both side print, AS PER SAMPLE, With DTP.	PER PC	500 PCS
92.	JHUL JHARU	EXTENDABL UPTO 20 FEET WITH TELESCOPIC POLE AS PER SAMPLE	PER PC	200PCS
93.	LARYNGOSCOPE BULB	AS PER SAMPLE	PER PC	200PCS
94.	LIQUID HAND WASH	5 LTR GOOD QUALITY. AS PER SAMPLE	PER PC	1000PCS
95.	LOCK AND KEY	5 LEVER , 3 KEYS PALAM	PER PC	200 PCS
96.	LOCK AND KEY	6 LEVER PALAM,3 KEY	PER PC	200PCS
97.	LOCK AND KEY	7 LEVER, 65MM,3 KEY PALAM	PER PC	200 PCS
98.	LOCK AND KEY	8LEVER PALAM ,3 KEY	PER PC	200PCS
99.	LOCK AND KEY	5 LEVER , 2 KEYS NAVTALGODREJ,GOLDEN COLOUR	PER PC	200 PCS
100.	LOCK AND KEY	6 LEVER GODREJ,3 KEYS,NAVTAL,GOLDEN COLOUR	PER PC	100PCS
101.	LOCK AND KEY	7 LEVER, PC, GODREJ NAVTAL,GOLDEN COLOUR, 3 KEYS	PER PC	100 PCS
102.	LOCK AND KEY	8LEVER ,3 KEYS,GODREJ NAVTAL,GOLDEN COLOUR	PER PC	100PCS
103.	MAGNETIC PIN CUSHION	GOOD QUALITY,AS PER SAMPLE	PER PC	200PCS
104.	MAGNIFYING GLASS	75MM,AS PER SAMPLE	PER PC	100PCS
105.	MEASURE TAPE 5FT LONG(AUTO)	AS PER SAMPLE	PER PC	100 PCS
106.	MEASURING TAPE	5 METER LONG	PER PC	100PCS
107.	MEDICINE CRUSHER	MARBEL AS PER SAMPLE	PER PC	50PCS
108.	MEDIUM BATTERY	(EVEREADY RED) 1035(1.5V)	PER PC	200PCS
109.	MOSQUITO REPELLANT MACHINE	GOOD KNIGHT	PER PC	500PCS
110.	MOSQUITO REPELLANT OIL & MACHINE(COMBO PACK)	MORTEIN	PER PCS	500PCS
111.	MOSQUITO REPELLANT OIL	GOOD KNIGHT	PER PC	500PCS
112.	MOSQUITO REPELLANT OIL	ALL OUT		
113.	MOSQUITO REPELLANT OIL	MORTEIN	PER PC	500 PCS
114.	MOSQUITO REPELLANT OIL & MACHINE(COMBO PACK)	GOOD KNIGHT	PER PC	500 PCS
115.	MOSQUITO REPELLANT OIL & MACHINE(COMBO PACK)	ALL OUT	PER PC	500PCS
116.	PAPER CUTTING SCISSOR	(8.5") STAINLESS STEEL AS PER SAMPLE	PER PC	100PCS
117.	PAPER FORE	AS PER SAMPLE	PER PC	50PCS
118.	PAPER WEIGHT (GLASS)	CUBOID PC GOOD QUALITY	PER PC	100PCS
119.	PEN DRIVE 32 GB	32 GB SANDISK STEEL BODY	PER PC	70PCS
120.	PEN DRIVE 32 GB	32 GB HP STEEL BODY	PER PCS	70PCS
121.	PEN DRIVE 32 GB	32 GB KINGSTONE	PER PCS	100 PCS
122.	PEN DRIVE 64 GB	64 GB KINGSTONE	PER PCS	50 PCS
123.	PEN DRIVE 16 GB	SANDISK STEEL BODY	PER PC	70PCS
124.	PENCIL BATTERY	DURACELL,ULTRA ,AA	PER PC	5000PCS
125.	PENCIL BATTERY	AA(EVEREADY RED)	PER PC	1000PCS
126.	PENCIL SHARPENER	AS PER SAMPLE	PER PC	300 PCS
127.	PERMANENT MARKER PEN	(FABRE CASTLE) AS PER SAMPLE	PER PC	500PCS
128.	PLAIN DISTA PAPER	16"*13" GOOD QUALITY AS PER SAMPLE	REAM	100 REAM
129.	PLASTIC CONTAINER WITH LID	4 INCH AS PER SAMPLE	PER PC	200PCS

130.	PLASTIC MEDICINE BOX	10"X7"X3.5"PER PC GOOD QUALITY	PER PC	300PCS
131.	PLASTIC MEDICINE BOX	11"X7"X3' PER PC GOOD QUALITY (KEEPER NO-22)	PER PC	300PCS
132.	PLASTIC MEDICINE BOX	17"X11"X4"PER PC GOOD QUALITY(KEEPER NO 44)	PER PC	300PCS
133.	PLASTIC MEDICINE BOX	13"X9"X3"PER PC GOOD QUALITY	PER PC	300PCS
134.	PLASTIC MEDICINE BOX	26 X 18X 9 PER PC GOOD QUALITY KEEPER NO-444	PER PC	300PCS
135.	PLASTIC POUCH	7"x 5" 200 MICRON OF 100PCS	PER PKT	200PCS
136.	PLASTIC POUCH	12"x 8" 2 MICRON OF 100PCS	PER PKT	200PCS
137.	PLASTIC POUCH	4"x 5" 200 MICRON OF 100PCS	PER PKT	200PCS
138.	PLASTIC SCALE	12 INCH FABER CASTLE	PER PC	200PCS
139.	PLASTIC TRAY	SOLID 12"*15"*3" VIRGIN PLASTIC SP	PER PC	200PCS
140.	PRINTER INK	EPSON R7741 140 ML(BLACK)	PER PC	500PCS
141.	PRINTER INK	EPSON 664 BLACK, YELLOW, CYAN & MAGENTA	PER PCS	200PCS
142.	PRINTER INK	EPSON HP GT53XL (BLACK)	PER PCS	200PCS
143.	PRINTER INK	EPSON HP GT52 (YELLOW, CYAN & MAGENTA)	PER PCS	200PCS
144.	PRINTER INK	EPSON HP 805 PRINT HEAD	PER PCS	200PCS
145.	PRINTER INK	EPSON HP M0H50AA PRINT HEAD TRI-COLOR	PER PCS	200PCS
146.	PRINTER INK	EPSON HP M0H51AA PRINT HEAD	PER PCS	200PCS
147.	PUNCHING MACHINE	KANGARO DP-600	PER PC	50PCS
148.	RAZOR BLADE	BOX (5 PCS) GILLETTE WILKINSON SWORD	PER BOX	200PCS
149.	RECHARGEABLE TORCH	EVEREADY DL 88 RED FLASH,AS PER SAMPLE	PER PC	100PCS
150.	RED HIT	400ML BOTTLE	PER PC	500 PCS
151.	REMOTE BATTERY	(AAA) DURACEL	PER PC	2000PCS
152.	ROOM FRESHNER	SPRAY GODREJ -220ML	PER PC	300PCS
153.	ROOM FRESHNER	PREMIUM 220ml	PER PCS	300PCS
154.	RUBBER BAND	25 GM PKT	PER PKT	500PACK
155.	RUBBER STAMP	DATE CHANGING	PCS	100PCS
156.	RUBBER STAMP	PER SQUARE INCH POLYMER RUBBER STAMP, HANDLE & BODY MATERIAL TRANSPARENT ACRYLIC SHAPE RECTANGULAR, FRONT DISPLAY	SQ INCH	300PCS
157.	RUBBER STAMP ROUND 1	POLYMER RUBBER STAMP, HANDLE & BODY MATERIAL TRANSPARENT ACRYLIC SHAPE ROUND, DIAMETER -25MM	SQ INCH	300PCS
158.	RUBBER STAMP ROUND 1	POLYMER RUBBER STAMP, HANDLE & BODY MATERIAL TRANSPARENT ACRYLIC SHAPE ROUND, DIAMETER -50MM	SQ INCH	300PCS
159.	RULLED BOUND BOOK(100 PAGE)	80 GSM CONQUEST PAPER 32 OUNCE BOARD CANVAS BINDING,WITH NUMBER AS PER SAMPLE	PER PC	500 PCS
160.	RULLED BOUND BOOK(200 PAGE)	80 GSM CONQUEST PAPER 32 OUNCE BOARD CANVAS BINDING,WITH NUMBER AS PER SAMPLE	PER PC	500 PCS
161.	RULLED BOUND BOOK(400 PAGE)	80GSM CONQUEST PAPER 32 OUNCE BOARD CANVAS BINDING,WITH NUMBER AS PER SAMPLE	PER PC	500 PCS
162.	SCROTCH BITE RED	POWER SCRUB 10*8 CM AS PER SAMPLE	PER PC	300PCS
163.	SCRUB PAD	7.5*10CM (SCROTCH BITE)	PER PC	300PCS
164.	SELF INKING RUBBER STAMP	PER SQUARE INCH COLOR BLUE BODY MATERIAL PLASTIC/ROUND	PER PC	200PCS

165.	SHAVING RAZOR	GILLETTE USE AND THROW	PER PC	100PCS
166.	SIGNALOC TAPE	(STREAM INDICATOR TAPE)18MM 0.70"PC (3M COMPANY)	PER PC	1000PCS
167.	SINGLE USE SHAVING RAZOR	GILLETTE	PER PC	100 PC
168.	SOAP	125GRAMS LIFEBOY	PER PC	1000PCS
169.	SPRING FILE	AS PER SAMPLE	PER PCS	100 PCS
170.	STAMP PAD	11CM*6.9CM FABER CASTELL	PER PC	500PCS
171.	STAMP PAD	8.4 CM*5.4CM FABRER CASTELL	PER PC	500PCS
172.	STAMP PAD INK	FABER CASTELL, VIOLET COLOR	PER PC	500PCS
173.	STAMP PAD RED	11CM*6.9CM FABRER CASTELL	PER PC	200PCS
174.	STAPLER MACHINE BIG	24/6(KANGARO HS-45P) STEEL BODY	PER PC	100PCS
175.	STAPLER MACHINE SMALL	(KANGARO 10 NO)	PER PC	500PCS
176.	STAPLER PIN BIG	24/6 -1M (KANGARO NO 384556)	PER BOX	500PCS
177.	STAPLER PIN-10 NO SMALL	(KANGARO)	PER BOX	500PCS
178.	STEEL SCALE 12 INCH	AS PER SAMPLE	PER PC	200PCS
179.	STICKY PAGE MARKER	1"X3" (3M) 4COLOUR	PER PC	1000PCS
180.	SURF EXCEL MATIC.FRONT LOAD	FOR WASHING MACHINE 1KG	PER PC	500PCS
181.	SWING LID GARBAGE WASTE DUSTBIN	50 LTR BRAND-MILTON	PER PC	200PCS
182.	T PIN 50 GRAMS	SENCO	PER BOX	300PCS
183.	TABLE GLASS 6MM	AS PER SAMPLE	SQ FT	400 SQ FT
184.	TABLE GLASS 8MM	AS PER SAMPLE	SQ FT	400 SQ FT
185.	TAG COTTON(100 PCS/BUNDLE)	AS PER SAMPLE	PER BUNDLE	1000 PCS
186.	THERMOMETER BATTERY	AS PER SAMPLE	PER PCS	500PCS
187.	THREAD BALL	AS SAMPLE RED AND WHITE	PER PC	500PCS
188.	STICKY PAGE MARKER/POST-IT	3"X3" (3M) SINGLE COLOUR	PER PCS	500PCS
189.	TOILET CLEANER	500ML BOTTLE HERPIC(BLUE)	PER PC	300PCS
190.	TOILET CLEANER BRUSH	DOUBLE SIDED,LONG HANDLE	PER PC	200PCS
191.	PRINTER INK	EPSON 005/005S BLACK	PER PCS	200PCS
192.	TWO FOLD FILE GREEN	AS PER SAMPLE GOOD QUALITY,BOTH SIDE PRINTING 35*28 CM	PER PC	10000PCS
193.	TWO FOLD FILE RED	AS PER SAMPLE GOOD QUALITY,BOTH SIDE PRINTING 35*28 CM	PER PC	10000PCS
194.	TWO FOLD FILE YELLOW	AS PER SAMPLE GOOD QUALITY,BOTH SIDE PRINTING 35*28 CM	PER PC	10000PCS
195.	WALL CLOCK	SHAPE -OVAL, SIZE MEDIUM BRAND - AJANTA,DIAMETER 12 INCH	PER PC	100PCS
196.	WASTE PAPER BUCKET	(H-12.5" DIA -10.5" PC VIRGIN PLASTIC,SP/SPL	PER PC	50PCS
197.	WET FLOOR CAUTION BOARD	AS PER SAMPLE	PER PCS	50PCS
198.	WHITE BOARD DUSTER	AS PER SAMPLE	PER PC	50 PCS
199.	MEDICINE CRUSHER	STAIN LESS STEEL AS PER SAMPLE	PER PC	20PCS
200.	WHITE BOARD MARKER PEN	(CAMLIN)	PER PC	1000PCS
201.	WHITE BOARD MARKER PEN	(CELLO)	PER PC	1000PCS
202.	WHITE BOARD MARKER PEN	(LUXOR)	PER PC	1000PCS
203.	WHITE BOARD STEEL FRAME	AS PER SAMPLE	PER SQFT	1000 SQ FT
204.	MULTI COLOUR KEY RING	AS PER SAMPLE	PER BOX	50 BOX
205.	HEIGHT MEASUREMENT SCALE	AS PER SAMPLE, HEIGHT 200 CM	PER PCS	100PCS
206.	SPRING FILE	AS PER SAMPLE GOOD QUALITY, 35*28 CM	PER PCS	100PCS
207.	PLASTIC CLIP FILE	AS PER SAMPLE GOOD QUALITY,F.S SIZE	PER PCS	100PCS
208.	WOOD PENCIL	APSARA PLATINUM EXTRA DARK	PER PCS	100 PCS
209.	TAILOR SCISSORS12"	AS PER SAMPLE	PER PCS	100 PCS
210.	HP PRINTHEAD, BLACK COLOR	HP COMPANY, M0H5AA	PER PCS	50 PCS
211.	ELASTIC VELCO STRAP	24 INCH	PER PCS	20 PCS

212.	NON ELASTIC VELCO STRAP	60 INCH	PER PCS	20 PCS
213.	SOFA BELT COVER STRAP 2FT	AS PER SAMPLE	PER PCS	20 PCS
214.	TOOTH BRUSH 20MRP	AS PER SAMPLE	PER PCS	200 PCS
215.	TOOTH PASTE 10MRP	AS PER SAMPLE	PER PCS	200 PCS
216.	PEN FOR TRAINING 20MRP	AS PER SAMPLE	PER PCS	500 PCS
217.	STEEL BOWL(12")	Jindal AS PER SAMPLE	PER PCS	100 PCS
218.	PLASTIC CHAIR WITHOUT HANDLE	NILKAMAL	PER PCS	50 PCS
219.	PLASTIC CHAIR WITHOUT HANDLE	SUPREME	PER PCS	50 PCS
220.	PLASTIC CHAIR WITH HANDLE	NILKAMAL	PER PCS	50 PCS
221.	PLASTIC CHAIR WITH HANDLE	SUPREME	PER PCS	50PCS
222.	Tooth brush with suction	Respicare-solutions, Respi-Clean oral suction, AS PER SAMPLE	PER PCS	200 PCS
223.	Sticky Notes Pad	76 X 101 mm	PER PCS	200 PCS
224.	A 4 PAPER 250 GSM	AS PER SAMPLE	PER PCS	1000 PCS
225.	PAPER GLASS	250ml AS PER SAMPLE	PER PCS	1000 PCS
226.	PIN CUSHION MAGNETIC	AS PER SAMPLE	PER PCS	100 PCS
227.	DOT PEN BLUE	AGNI 4G PRO	PER PCS	500 PCS
228.	DOT PEN BLACK	AGNI 4G PRO	PER PCS	500 PCS
229.	DOT PEN RED	AGNI 4G PRO	PER PCS	500 PCS
230.	PINTER INK	EPSON 005	PER PCS	100PCS
231.	HAIR REMOVAL CREAM	VEET 30 GM	PER PCS	2000 PCS
232.	HAIR REMOVAL CREAM	FEM, 40GM	PER PCS	2000 PCS
233.	HAIR REMOVAL CREAM	VEET 100GM	PER PCS	500 PCS
234.	HAIR REMOVAL CREAM	VEET,50GM	PER PCS	2000 PCS
235.	HAIR REMOVAL CREAM	COSMO SILKY,40GM	PER PCS	1000 PCS
236.	BARCOAD STICKER WITH RESIN RIBBON	POLYSTER LABEL (25MMx50MM)X2500 PCS IN A ROLL(AS PER SAMPLE)	PER SET	500 PCS
237.	TRAY COVER(Green colour) with LACE 5FT	Pure cotton sheet, tray cover material provide and sewing all complete, (AS PER SAMPLE)	SQ FT	1000 SQ FT
238.	TRAY COVER(WHITE colour) with LACE 5FT	Pure cotton sheet, tray cover material provide and sewing all complete, (AS PER SAMPLE)	SQ FT	1000 SQ FT
239.	TROLLY COVER(Green colour) with LACE 5FT	Pure cotton sheet, tray cover material provide and sewing all complete, (AS PER SAMPLE)	SQ FT	1000 SQ FT
240.	STAMP PAD INK RED 60ML	FABER CASTELL	PER PCS	400 PCS
241.	THREAD REEL	555 KKK(AS PER SAMPLE)	PER PCS	2000 PCS
242.	WOODEN PENCIL	APSARA PLATINUM	PER PCS	1000 PCS
243.	PLASTIC BOX	SIZE- 40cm X 26cm X 12cm (height 12 cm) AS PER SAMPLE	PER PCS	1000 PCS
244.	PLASTIC SPRAY BOTTLE	500ml/,AS PER SAMPLE	PER PCS	1000 PCS
245.	PLASTIC SPRAY BOTTLE	1lt/,AS PER SAMPLE	PER PCS	1000 PCS
246.	COCONUT OIL	SHALIMARS, 100 ml	PER PCS	400PCS
247.	COCONUT OIL	SHALIMARS, 30 ml	PER PCS	500PCS
248.	COCONUT OIL	PARACHUTE, 50ml	PER PCS	500PCS
249.	COCONUT OIL	NIHAR, 50 ml	PER PCS	500PCS
250.	COCONUT OIL	NIHAR, 20 ml	PER PCS	500PCS
251.	COCONUT OIL	NIHAR, 100 ml	PER PCS	500PCS
252.	COCONUT OIL	UTTAM, 90ml	PER PCS	500PCS
253.	BALLON	PINK, AS PER SAMPLE	PER PCS	2000PCS
254.	BALLON	WHITE,AS PER SAMPLE	PER PCS	2000PCS
255.	NAPHTHALENE BALL	BENGAL CHEMICAL (100 gm PKT)	PER PCS	100PCS
256.	WRITING PAD	A5 SIZE 80 PAGE (ITC)	PER PCS	2000PCS
257.	PRINTED CURTAIN WITH CURTAIN ROD AND BRACKET/HOLDING	COTTON, SINGLE COLOUR, COMPLETE FITTING DONE WITH ALL FITTING ITEMS	PER SQ FT	20000SQ FT

		INCLUDING, AS PER SAMPLE		
258.	PRINTED CURTAIN WITH CURTAIN ROD AND BRACKET/HOLDING	COTTON, PRINTED DIFFRENT COLOUR, COMPLETE FITTING DONE WITH ALL FITTING ITEMS INCLUDING, AS PER SAMPLE	PER SQ FT	30000SQ FT
259.	PRINTED CURTAIN WITH CURTAIN ROD AND BRACKET/HOLDING	SILK, SINGLE COLOUR, COMPLETE FITTING DONE WITH ALL FITTING ITEMS INCLUDING, AS PER SAMPLE	PER SQ FT	500 SQ FT
260.	PRINTED CURTAIN WITH CURTAIN ROD AND BRACKET/HOLDING	SILK, PRINTED DIFFRENT COLOUR, COMPLETE FITTING DONE WITH ALL FITTING ITEMS INCLUDING, AS PER SAMPLE	PER SQ FT	500 SQ FT
261.	CURTAIN ROD	STAINLESS STEEL, GOOD QUALITY, AS PER SAMPLE	PER SQ FT	1000 SQ FT
262.	CURTAIN BRACKET/HOLDING	STAINLESS STEEL, GOOD QUALITY, AS PER SAMPLE	PER PAIR	100 PCS
263.	PLASTIC BOWL	SP , 12 INCH AS PER SAMPLE	PER PCS	2000PCS
264.	PLASTIC BOWL	SP , 18 INCH AS PER SAMPLE	PER PCS	2000PCS
265.	SPATULA 14 Inch	SILICON (AS PER SAMPLE)	PER PCS	500PCS
266.	CELLO TAPE1/2 INCH TRANSPARENT COLOUR	60MTR WONDER 555	PER PCS	500PCS
267.	ZIPPER POUCH	7"x 5" 200 MICRON OF 100PCS, AS PER SAMPLE	PER PKT	200 PKT
268.	ZIPPER POUCH	12"x 8" 200 MICRON OF 100PCS, AS PER SAMPLE	PER PKT	200 PKT
269.	ZIPPER POUCH	4"x 5" 200 MICRON OF 100PCS, AS PER SAMPLE	PER PKT	200 PKT
270.	STICKY PAGE MARKER (3M)	1"x3" 4COLOUR, AS PER SAMPLE	PER PC	1000PCS
271.	STICKY PAGE MARKER/POST-IT (3M)	3"x3" SINGLE COLOUR, AS PER SAMPLE	PER PCS	500PCS
272.	PLASTIC CLIP FILE	AS PER SAMPLE GOOD QUALITY,F.S SIZE, AS PER SAMPLE	PER PCS	100PCS
273.	Sticky Notes Pad (3M)	76 X 101 mm SINGLE COLOUR	PER PCS	200 PCS
274.	COVER PAPER ROLL	(SYNTHETIC 14INCH) 5 METTER, AS PER SAMPLE	PER PCS	2000 PCS
275.	COVER PAPER ROLL	(SYNTHETIC 18INCH) 5 METTER, AS PER SAMPLE	PER PCS	2000 PCS
276.	DOT PEN BOTH SIDE	LINC/MORRISON	PER PCS	200 PCS
277.	EXERCISE BOOK (128 PAGE)	CLASSMATE	PER PCS	500 PCS
278.	Plastic Identity Card with case, single side printing and ID card Ribbon with printed both side printing	AS PER SAMPLE	PER PCS	2000 PCS
279.	MEDIUM BATTERY	DURACELL ALKALINE C BATTERY,1.5VOLT	PER PC	500PCS
280.	RUBBER STAMP	PER SQUARE INCH POLYMER RUBBER STAMP, HANDLE & BODY MATERIAL TRANSPARENT ACRYLIC SHAPE RECTANGULAR, FRONT DISPLAY	SQ INCH	300PCS
281.	MEDICINE CRUSHER	STAIN LESS STEEL AS PER SAMPLE	PER PC	20PCS
282.	CELLO TAPE 2 INCH DIFFERENT COLOUR	60 MTR WONDER 555	PER PCS	500PCS
283.	CELLO TAPE 2 INCH DIFFERENT COLOUR	25 MTR WONDER 555	PER PCS	500PCS
284.	CELLO TAPE 1 INCH DIFFERENT COLOUR	60 MTR WONDER 555	PER PCS	500PCS
285.	CELLO TAPE 1 INCH DIFFERENT COLOUR	25 MTR WONDER 555	PER PCS	500PCS
286.	CELLO TAPE 1 INCH TRANSPARENT COLOUR	25 MTR WONDER 555	PER PCS	2000PCS
287.	CELLO TAPE 2 INCH TRANSPARENT COLOUR	25 MTR WONDER 555	PER PCS	2000PCS
288.	CLING WRAP PVC FLIM	200000SQ CM (AS PER SAMPLE)	PERROLL	100ROLL

289.	PRINTER INK 003 EPSON BLACK	BLACK(65ML)	PER PCS	100PCS
290.	PRINTER INK 003EPSON YELLOW	YELLOW(65ML)	PER PCS	100PCS
291.	PRINTER INK 003 EPSON CYAN	CYAN(65ML)	PER PCS	100PCS
292.	PRINTER INK 003EPSON MAGENTA	MAGENTA(65ML)	PER PCS	100PCS
293.	BATTERY (9V)	DURACELL ULTRA	PER PCS	200PCS
294.	STEEL BOWL12" JINDAL	AS PER SAMPLE	PER PCS	500PCS
295.	PLASTIC MEDICINE BOX	26 X 18X 9 PER PC GOODQUALITY KEEPER NO-444	PER PCS	1000PCS
296.	STERILE TONGUE DEPRESSOR	SIZE 6" WOODEN AS PER SAMPLE	PER PCS	5000PCS
297.	PLASTIC POUCH	7"X5" 200 micron of 100 PCS	PER PCS	200 PCS
298.	PLASTIC POUCH	12"X8" 200 micron of 100 PCS	PER PCS	200 PCS
299.	PLASTIC POUCH	4"X5" 200 micron of 100 PCS	PER PCS	200 PCS
300.	PHOTO PAPER	A4 (210mm X 297mm) BRAND -Compu Color Glossy Photo Paper 180 GSM	PER PCS	500 PCS
301.	Surf Excel Matic	Top Load Liquid Detergent 500ml	PER PCS	100 PCS
302.	Surf Excel Matic	Top Load Liquid Detergent 1L	PER PCS	100 PCS
303.	Sunlight Matic liquid detergent	1L Fresh Liquid	PER PCS	100 PCS
304.	Sunlight Matic Liquid Detergent	2L Fresh Liquid	PER PCS	100 PCS
305.	NON WOVEN BAG	SIZE 10INCHX12INCH, BOTH SIDE MULTI COLUR PRINTING	PER PCS	20000PCS
306.	NON WOVEN BAG	SIZE 10INCHX12INCH, BOTH SIDE SINGAL COLUR PRINTING	PER PCS	20000PCS
307.	Round Wristband with Print MULTI COLOR	Silicon	PER PCS	500 PCS
308.	Surf Excel Easy Wash 1KG PKT	Detergent Powder (1 kg)	PKT	200 PKT
309.	SAVLON hand wash small pack	200 ml BOTTOL	PCS	500 PCS

Annexure-III

Check-List of Documents to be uploaded

Sl.No.	Envelope / Uploading location	Document
1	My Space	1. GST registration cert. of bidder. 2. PAN of bidder. 3. P. Tax Registration certificate/ updated P. Tax payment challan. 4. Incorporation certificate for company (if applicable) 5. Valid Trade Licenses of similar trade 6. Registered deed for partnership firm. 7. IT Return for last 03 years 8. PL Balance Sheet of last 03 years 9. Credentials of Stationary Goods supply to government organization in India (Payment certificate issued by purchaser). 10. Copy of receipt of online submission of EMD.
2	Technical Bid (Bid T)	1. e-NIT acceptance form
3	Financial Bid (Bid F)	Price format & BoQ