



Government of West Bengal
Department of Health & Family Welfare
OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital

241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.in Email: suptd_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com

Memo No. MRBH/1937

Date : 03/07/2021

TENDER NOTICE

THE SUPERINTENDENT, M R BANGUR HOSPITAL invites sealed tenders under two-bid system from reputed and experienced agencies for supplying housekeeping equipments to M R Bangur Hospital for National Quality Assurance Standard (NQAS).

The interested agencies are required to submit the technical and financial bid separately. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" should be placed in a third sealed cover superscripted "Tender for Housekeeping Equipments" and should reach **M R Bangur Hospital on or before 12.07.2021 at 04.00pm**. The technical bids shall be opened on the next working day at M R Bangur Hospital.

The tender document containing eligibility criteria, terms & conditions and list of equipments may be available in www.mrbangurhospital.org or www.wbhealth.gov.in or Notice Board.

Any future clarification and/or corrigendum(s) shall be communicated through tender section.


3/7/21

Superintendent

() M R Bangur Hospital, Kolkata

1. Instructions to the Agencies/Bidder(s)

- 1.1 The Superintendent, M R Bangur Hospital, Kolkata (hereinafter called Tender Inviting Authority or 'TIA') proposes to select agency/bidder (in a two Bid System i.e. Technical bid and Financial bid) for supply of Housekeeping Equipments **strictly in accordance/congeniality to the specifications as detailed below in Annexure-I** for the current financial year-2021-22.
- 1.2 Interested Agencies are invited to submit their proposals for the assignment which must include the following, as detailed subsequently in this document.
 - (i) A Technical Bid and
 - (ii) A Financial Bid.
- 1.3 Use of any forged / fabricated documents/statements for the purpose of this tender shall lead to rejection of the bid and termination of the contract with the concerned bidder at any stage of the tender and the TIA shall be free to take such action as deemed fit against the concerned bidder.
- 1.4 The Agencies are required to provide professional, objective, and impartial service and at all times hold the M R Bangur Hospital's interest paramount, without any consideration for future work, and strictly avoid conflicts with other assignments or their own corporate interests.
- 1.5 Agencies must observe the highest standards of ethics during the selection and execution of the contract. M R Bangur Hospital may reject a proposal at any stage if it is found that the firm recommended for award has indulged in corrupt or fraudulent activities in competing for the contract in question. It may also blacklist the firm, either indefinitely or for a stated period of time, if at any time it is found that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, the contract.
- 1.6 The Jurisdiction area will be Kolkata only in case of any legal dispute. The Superintendent, M R Bangur Hospital bears the legal and financial responsibility of any litigation arises in the tender procedure or thereafter.
- 1.7 The Bidder will submit a declaration (Please see Annexure-A, below) to the effect that the information submitted by him is correct and he/she/the firm concerned shall abide by the decision of the Superintendent, M R Bangur Hospital with regard to this work. In the event of the information submitted by him being found to be false or fabricated in any manner whatsoever, the bidder may be suspended and/or debarred.

2. Minimum Eligibility Criteria

- 2.1 The firm/bidder/Organisation may be Original Equipment Manufacturers (OEM) or Authorised Vendors (Dealers/Sub Dealers) or Government Sponsored Export Agencies or a general order supplier in Government/Public Sectors in similar kind of job or supply of general items subject to

the condition that in case where the same equipment(s) on same rate (Quoted inclusive of all taxes and others) is offered by more than one of the aforementioned parties, preference would be given to the OEM.

2.2 The firm/bidder should provide

- (a) Credentials/Certificates/Documents regarding supply of Equipment(s) i.e. execution of works to any Govt. Organization or PSU
- (b) The Bidder must have minimum average annual turnover at least Rs 10.00 lakhs in INR in the last two financial years.
- (c) The Bidder should not owe any amount to the Government in the past. Accordingly, Self-certification by the Bidder that there are no Government dues outstanding against them to be submitted(Please refer Annexure-A).
- (d) The Bidder should not be found to be blacklisted by any of the Government Organizations / PSUs / Autonomous bodies. An undertaking by the Bidder to be enclosed in this respect (Please refer Annexure-A).
- (e) Bidder is requested to submit the details of representatives of the firm dealing with the tender with their telephone and mobile numbers, email address.

2.3 The bidder has to participate/quote on each items mentioned in Annexure-I, otherwise bidder's participation shall be disqualified.

3. Terms & Conditions

- 3.1 The Tender Document/Tender is not transferable under any circumstances.
- 3.2 Tender shall be submitted only at drop box placed at the office of the Superintendent, M R Bangur Hospital.
- 3.3 TIA reserves the right to cancel the BID/Tender without assigning any reason to the Bidder or anyone else.
- 3.4 Conditional tenders and casual letters sent by the bidders will not be accepted.
- 3.5 Bidders are requested to read the instruction in the Technical Document/Bid before submitting the Tender/BID.
- 3.6 TIA also reserves the right for not assigning tender at all to any bidder/bidders without giving any reason and any agency /bidder being compensated for this.
- 3.7 *Nos. of Equipment(s) to be procured may increase or decrease at the time of placing the order with the selected firm and no claim in any manner whatsoever in this regard shall be made by the selected bidder/firm.*

4.1 Technical proposal/bid

4.1.1 The Technical Proposal (Statutory Documents) will contain the following:

A. Technical Documents:

- (a) Credentials/Certificates/Documents regarding supply of Equipment(s) i.e. execution of works to any Govt. Organization or PSU
- (b) User satisfaction certificates of the organisation of repute like any Govt. organisation or PSU having received similar work from the bidder/agency,
- (c) Power of Attorney (if applicable)
- (d) Bidder is requested to submit the details of representatives of the firm dealing with the tender with their telephone and mobile numbers, email address.

B. Tender Conditions Acceptance Letter: Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document.

4.1.2 The above undertaking submitted by the agencies shall be binding on the Agency.

4.1.3 Non statutory documents OR My documents OR other Important Documents

- a) Certificates -
 - PAN Card of the authorized signatory
- b) Company details (if applicable)-
 - Certificate of country of origin
 - Registration with Registrar of Companies
 - Manufacturing License
 - Import License with validity (for importers)
 - Manufacturer's guarantee (in case of distributors, to be obtained from manufacturer)
- c) Credential -
 - List of purchaser for last two years
- d) Statutory Info -
 - GST Registration
 - Trade License

4.1.4 The Technical Proposal shall not include any financial information.

4.2.1 The cover marked as "Financial Bid" shall contain all inclusive price in INR only and should include base price along with the cost of allied works and services which are to be undertaken (like installation, commissioning of equipment or PC etc.), packaging, forwarding, delivery charges, clearing charges of the new instrument to be purchased. GST

& taxes etc. should be quoted separately. However, the L1 will be determined on base price plus admissible taxes only.

4.2.2 The cost quoted shall be in Indian Rupees & firm and fixed for the duration of performance of the contract. At no point of time will any deviation from the quoted rate be entertained by the Tender Inviting Authority.

4.2.3 The Financial Bid shall not include any conditions attached to it and any such conditional financial proposal shall be rejected summarily.

5. Validity of bids

5.1 Bid shall be kept valid for a period of 01 year from the date of opening of Bids.

5.2 Financial bid only of those firms will be opened, who qualify on the basis of the technical evaluation by the TIA.

6. Opening of Proposals and Selection Process

6.1 Two bid system will be followed, with technical bids being opened in the first instance. At the time of Technical Bid opening, following documents will be evaluated:-

(i) All documents as demanded for technical purpose.

6.2 As this tender is floated in two bid system, if the numbers of bidders/tenderers qualified in the technical bid is less than three, tender will be invited afresh.

6.3 At the second stage, the financial bids of only technically qualifying bidders will be opened.

6.4 After Commercial Bid Opening, a chart of financial bids with corresponding bidders will be prepared. The item wise least cost proposal will be ranked L-1 and the next higher and so on will be ranked L2, L3 etc.

6.5 L-1 Bidder/bidders if found fit in all respects, will be awarded AOC (Award of Contract) subject to all preconditions mentioned in this NIT.

6.6 If L-1 bidder(s) is/are unable to assure the supply in whole of the requirements, opportunity shall be given to the next higher scorer for supply at the lowest rate or otherwise, if the latter is found suitable as per specification. The supply order to the worthy bidder selected as per the above procedure, will be given at any time.

6.7 TIA reserves the discretionary right to divide the contract to more than one bidder in the light of prevailing tender rules in case more than one bidder is selected as L-1 and found worthy for the contract as per the NIT.

6.8 The decision regarding acceptance of tenders will be communicated in due course. No enquiry should be made before that date.

7. Delivery Pattern & Inspections of Equipment(s):

7.1 The bidder, on being asked, **COMPLETE DELIVERY** of Consignment shall be made at M R Bangur Hospital, 241 Deshapran Sashmal Road, Tollygunge, Kolkata-700033.

7.2 Request from the selected bidder for extension of the date of supply mentioned below shall not be entertained and if the selected bidder(s) does not supply the **full consignment** by the stipulated duration of time, suitable action will be taken against the bidder which includes scrapping of AOC.

7.3 The selected bidder shall have to Complete the supply in the following way if **not directed otherwise:-**

100% supply to be given within ten days from the date of Award of Contract/ Purchase Order.

7.4 *The whole consignment on reaching the TIA's Location(s) mentioned above in full will be inspected by the TIA for ascertaining any damage, short-supply and non-conformity with the Specifications. Live Efficiency & working may also be checked of the Equipments(s) so supplied.*

7.5 Delivery of Equipment(s) shall not be considered as complete until each of such goods have been inspected and passed.

7.6 In the event of failure to supply the Equipment(s) accordingly by the selected bidder(s), Equipment(s) will be purchased from elsewhere without notice to the selected bidder with AOC and the bidder with AOC shall be penalised as per the provisions of this NIT. The bidder with AOC shall have no claim in this regard.

7.7 TIA also reserves the right to reject/cancel the tender/contract at any stage without assigning any reason thereof and no compensation or interest shall be claimed for this.

7.8 For payment "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017."

7.9 In the event of the Seller's / Bidder's failure to submit the Documents, supply the **complete** stores/ Equipment(s), pass the inspection of Equipment(s) delivered at the TIA's place, installation/Commissioning of Equipment(s), etc as specified in the NIT/Contract, the TIA may at his discretion, **withhold any payment** until the completion of the Contract/ compliance of all the details and terms and conditions of the NIT.

8. Schedule of the Tender (Dates & Information):

Sl.no	Items	Scheduled date(s)
1	Date of Publishing Tender	03.07.2021
2	Bid submission start date	05.07.2021, 10.00am onwards
3	Bid submission closing	12.07.2021, 04.00pm

- 8.1 The above schedule is tentative and may be changed with information to the concerned bidder through our notice board.
- 8.2 For any further query, Office of the Superintendent, M R Bangur Hospital, Kolkata may be contacted during office hours on any working day.


Superintendent
M R Bangur Hospital, Kolkata

ANNEXURE - I

LIST OF EQUIPMENTS WITH SPECIFICATIONS

Sl No	Item	Specification
1.	Manual Mechanical Sweeper	Roller Brush Width 650 mm Side Brush Diameter 350 mm Dustbin Capacity 40 L Working Width 650 mm
2.	Ride on Floor Scrubber	Washing Brush Motor 550 Watt Running Motor Power 300 Watt Suction Motor Power 400 Watt Brush Diameter 22 inch Washing Brush Speed 150 RPM Cleaning Rate 2750 Sq m/Hr
3.	High Pressure Water Jet	Power 3.3 HP (Min) RPM 2800 Max Pressure 195
4.	Walk Behind Floor Scrubber	Voltage & Frequency 220V/50Hz Brush Diameter 14 inch Rolling Brush Motor 750 Watt Vacuum Motor 1000 Watt Cleaning Width 350 mm
5.	Vacuum Cleaner	Wet & Dry Capacity - 30 ltr Suction - 230m bar
6.	Mini Floor Scrubber (Polish)	Single Brush Scrubbing Width : 430mm Rotation Speed : 150RPM
7.	Steam Cleaning Machine	Max Pressure - 6 bar Boiler Capacity - 8 ltr
8.	Fogger Machine	Body : Stainless Steel Capacity : 4 ltrs
9.	Complaint/Suggestion Box	Wall Mounted Material : Transparent Acrylic Size - 6" X 12"
10.	Broom with Dust Pan	Long Handled Broom Dustpan Combo - Upright Standing Lobby Broom and Dust Pan Brush Floor Cleaning Plastic Broom Dustpan



Superintendent

M R Bangur Hospital, Kolkata

(To be given on Company Letter Head)

Annexure-A

TENDER CONDITIONS ACCEPTANCE LETTER

Date:

To,
The Superintendent
M R Bangur Hospital
Tollygunge, Kolkata

Sub: Acceptance of Terms & Conditions of Tender.

Tender Notice No. MRBH/.....

Name of Tender: Tender (financial year-2021-2022) for supply of Housekeeping Equipments.

Dear Sir,

1. I have read the entire tender documents (NIT, Annexure, Specifications, other documents) and I / We hereby unconditionally accept and will abide by all the terms and conditions given in various paragraph of NIT for consideration of my application/tender for supply of the Equipment(s).
2. The corrigendum(s) issued from time to time by your department/ organisations too have also been taken into consideration, while submitting this acceptance letter.
3. In case any provisions of this tender are found violated, your department / organisation shall be at liberty to reject this tender/bid including withhold the payment fully or partly and we shall not have any claim/right against department in satisfaction of this condition.
5. My firm is Original Equipment Manufacturers (OEM) or Authorised Vendors (Dealers/Sub Dealers) or a supplier in Government/Public Sectors in similar kind of job or supply of general items (please omit which is not required).
6. All the information submitted for this tender by me on behalf of my firm/agency is correct & in the event of the information submitted by me for participating in this tender is found to be false or fabricated in any manner whatsoever, I may be suspended and/or debarred from the Tender at any stage without being compensated or otherwise.
7. The Tender Inviting Authority shall be at liberty to impose such penalty as it deems fit in case my agency withdraws the bid offered, at any stage of the tender.
8. My firm does not owe any amount to the Government in the past and there are no Government dues outstanding against us.
9. We are not blacklisted by any of the Government Organizations / PSUs / Autonomous bodies.

10. My firm is duly registered under the "Indian Partnership Act"(please strikethrough, if not applicable)

Yours Faithfully,

Signature of the Bidder_____

Name (in Bold Letters)_____

Designation_____

Official Seal

Important: In the event of the tender being submitted by a firm or any bidder(s), it must be signed separately by each member thereof, or in the event of absence of any partners, it must be signed on his behalf by a person holding the "Power of Attorney" authorizing him to do so. Such "Power of Attorney" is to be produced with the Tender and in the Case of the firm, carried on by one member of Joint Family, it must be disclosed that the firm is duly registered under the "Indian Partnership Act".