



Government of West Bengal
Department of Health & Family Welfare
OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital
241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.org, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com

Memo. No. MRBH/1583

Dated: 23/08/22

NOTICE INVITING e-TENDER

The Superintendent of M.R. Bangur District Hospital, 241, DPS Road, Kolkata-33 invites e-Tender from the interested bonafide agency engaged in stationary business to upload relevant documents in the form of pdf files to <https://wbtenders.gov.in> within the specified time schedule mentioned hereunder for the following work/supply. Queries in the matter, if any, may please be emailed to districthospitalspg@gmail.com after the publication of this notice.

Name of work/supply	Earnest Money Deposit(EMD)	Approximate estimated value of tender
Supply of Stationary Items	Rs.30,000/-	15,00,000/-

1. GENERAL INSTRUCTIONS:

Intending bidder may download the tender documents free of cost from the website: www.wbtenders.gov.in directly with the help of Digital Signature Certificate (DSC) or from the Health & Family Welfare Department's website www.wbhealth.gov.in or www.mrbangurhospital.org.

2. SUBMISSION OF BIDS:

The tender is to be submitted in a Two Bid System(Technical and Financial).

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the bidder or authorised signatories (having authorization from the bidder) in the website

wbtenders.gov.in. All papers must be submitted in English language with serially page marked and signed with seal along with an application in Annexure-I.

3 DATE & TIME SCHEDULE:

Sl. No.	Particulars	Date & Time
1	Date of uploading e-NIT	23.08.2022
2	Online documents download start date	24.08.2022, 09.00am
3	Pre- bid meeting to be held at the DNB Hall, MRBH	26.08.2022, 02.00pm
4	Online bid submission start date	27.08.2022, 10.30am
5	Online bid submission closing date and time	09.09.2022, 06.55pm
6	Online bid opening date for Technical Proposals	12.09.2022, 03.00pm
7	Date of online uploading list for Technically Qualified Bidders	Will be notified later
8	Date of Online opening of financial proposal	Will be notified later

4. SUBMISSION OF THE TENDERS:

The tender is to be submitted in a two bid system.

1. "BID A": Technical Documents:-

STATUTORY COVER, containing the documents as per check list (Annexure III).

2. "BID B" FINANCIAL COVER: BOQ

The folder as "Financial Bid" shall contain the itemwise rate as per Accounting Unit including transportation and exclusive of GST to be quoted.

5. GENERAL TERMS AND CONDITION:

- (a) E- Tender should be addressed to the Superintendent of M.R. Bangur District Hospital, 241,DPS Road,Kolkata-33.Bidders may download tender enquiry documents from the website___<http://wbtenders.gov.in> www.mrbangurhospital.org. Any subsequent notice or corrigendum regarding this shall be uploaded to above websites only.
- (b) The bidder having valid Trade License for supply/manufacturing of the same related items of this tender.
- (c) The bidder having aggregated annual turnover of Rs.05.00 lakh (Rupees Five Lakh) for the last three financial years can participate with this e-tender.
- (d) **EMD: Bidders to submit EMD of Rs. 30,000.00 online.**
Registered SSI units/ MSME (having Udyog Aadhar) participating in Govt. Tenders, are eligible for exemptions from payment of earnest money and security deposit (EM&SD) as per govt. rules.
- (e) The unsuccessful bidder(s) will receive their earnest money back in time.
- (g) The bidders would have to get themselves registered with the e-tender portal of the Government of West Bengal at <https://wbtenders.gov.in> and upload listed documents as per check list (Annexure-III), their contact details, annual turnover, credential of government supply in India.
- (h) Any bidder which is currently black-listed by any Government Department / Government Agency in India will not be eligible to participate in the tender.

6. PERFORMANCE SECURITY DEPOSIT:

- i) Within 14 (fourteen) days from the date of Award of Contract by the purchaser, the successful bidder shall deposit performance security of Rs 45000.00 (Rupees Thirty Thousand Only)
The performance security shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.
- ii) The performance security shall be deposited in Indian Rupees to the M.R.Bangur Hospital Rogi Kalyan Samiti, A/C: 0675010098990, IFSC: PUNB0067520, PNB, Tollygunge Tram Depot (Kolkata)
- iii) In the event of any failure/default of the bidder with or without any quantifiable loss to the purchaser, the amount of the performance security is liable to be forfeited by the purchaser.
- iv) The performance security deposit of the successfully selected tenderer may be forfeited for failure to supply within specified time and/or for supplying unsatisfactory articles in quantity and quality.

7. EVALUATION OF BID:

The technical bid of the bidders will be opened and evaluated first. After evaluation, the list of technically qualified bidders will be published in <https://wbtenders.gov.in> and hence qualified for opening of financial bid, but no individual communications will be made. Only financial bid in electronic format would have to be submitted through the e-Tender portal and after opening of financial bids on the appointed date and time, the lowest among the bidders against the printed item will generally be awarded the contract, after observance of the related formalities.

Item wise lowest bidder will be selected. Participating in all items is mandatory.

8. AGREEMENT:

Execution of an agreement within 14 days of issue of AOC must be made on Rs.50/- Non Judicial Stamp Paper between the selected bidder(s) and TIA.

9. PAYMENT TERMS:

Payment will be made through NEFT, after satisfactory delivery to OHC store of MRBH and submission of Tax Invoice with supply order, delivery challan with receive note of respective store in-charge, and payment mandate, provided the availability of fund in the respective government account.

10. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.

11. VALIDITY:

The rate offered in the financial bid should remain valid for a period of 01 (one) year from the date of issue of first Award of Contract (AOC) by TIA which may be extended further on mutual agreement.

The procurement will be made in phased manner or at a time subject to requirement within validity period.

12. The successful bidder will be bound to supply the item(s) within specific dates, mentioned in the procurement order. The timely supply of articles will be the essence of contract.

13. Bidders are requested to attend a pre- bid meeting as per schedule of clause-3.

14. All terms and conditions as mentioned above will have to be accepted (as digitally signed) by the Tenderer(s).

15. In the event of any of the above mentioned dates being declared as a holiday the tenders will be opened on the next working day at the appointed time or as desired by TIA.

16. The following penalties shall be imposed for offences mentioned against each:

Sl. No.	Nature of offence	Penalty to be imposed
1	Any wrong or misleading information provided by the bidder during submission of bids.	a. Forfeiture of EMD b. May lead to recommendation for blacklisting of at least 3 years.
2	If the bidder(s) withdraw their tender after opening of bids and non execution of agreement within 14 days of issue of AOC.	a. Forfeiture of EMD b. Recommendation for blacklisting of 5 years
3	Supply of items deviated from the specification and quality etc.	a. Termination of Contract. b. Recommendation for blacklisting of 5 years . c. Forfeiture of the Performance Security Deposit. d. Lodging FIR.

4	Breach of Agreement	a. Termination of Contract. b. Recommendation for blacklisting of 5 years c. Forfeiture of the Performance Security Deposit. d. Lodging FIR.
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17. **CHANGE IN QUANTITY:**

TIA may at any time by written instruction vary the general scope of this Contract by 40% (forty percent) above or 40% (forty percent) below the original Contract quantity at the accepted terms & conditions.

The price for the additional quantity will be as per the quoted price of the bid.

18. The decision of the tender inviting authority (TIA) in the matter would be final and binding upon all participants in the tender, and the tender inviting authority would have the absolute discretion to reject or accept bid of any bidder, without assigning any reason whatsoever.

Superintendent

(M.R. Bangur District Hospital & M.R. Bangur SSH, Kolkata-33)

Memo No. MRBH/1583

Date: 23/08/22

Copy forwarded for information and taking necessary action to,

1. The Director of Health Services, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
2. The Mission Director, NHM, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
3. The District Magistrate, South 24 Parganas.
4. The CMOH, South 24 Parganas.
5. All Members of Tender Selection Committee, MRBH,
6. The IT Cell, Swasthya Bhawan, Kolkata – 700091 with the request to publish the NIT in departmental website.
7. The DEO, MRBH is directed to publish the NIT in the hospital website.
8. Office Notice Board, MRBH,
9. Office copy.

Superintendent

(M.R. Bangur District Hospital & M.R. Bangur SSH, Kolkata-33)

Annexure- I
APPLICATION

(To be furnished in the Company's official letter pad with full address and contact no etc)

To,
The Superintendent,
M.R. Bangur District Hospital,
241, DPS Road, Kolkata-33

Sub . Submission of e-Tender in response to e-NIT no. _____ Date _____ of the Superintendent
M.R. Bangur District Hospital, for supply of different stationary items

Sir,

Having examined the pre-qualification & other documents published in the e-NIT I / we hereby submit all the necessary information and relevant documents for evaluation.

1. That the application is made by me / us on behalf of
in the capacity of Proprietor/ Managing Director/Partner of the Agency
.....duly authorized to submit the offer.
2. That I/We accept the terms and conditions as laid down in the e-NIT mentioned above and submitted with rubber stamp & signed as uploaded and declare that I/We shall abide by it throughout the tender period.
4. In the event of being selected, I/we will make the supply within the stipulated period excepting the condition which is beyond our control.
5. I/we understand that
 - (a) Tender Inviting Authority can amend the scope & value of the contract.
 - (b) Tender Inviting Authority reserves the right to reject any application without assigning any reason.
6. I/we have not ever been convicted of any offence making liable to be disqualified to supply of any items to any government or government undertaking organisation/institution in India.
7. No case is pending against me or against our firm in any criminal court of law reation to supply of any item/works to any government or government undertaking organisation/institution in India(if any case is pending, state the details).
8. I/we also declare that if any information provided herewith subsequently found incorrect or false will it automatically render the tender submitted be cancelled and make liable for penal/legal action as per terms and conditons of this tender and law of the country.
9. I/We affirm further that the statements made by me/us in this tender are true to the best of my/our knowledge and belief and all the documents attached are genuine and correct.

Date

Full Signature of the Bidder/Authorised person & Seal

Email Address
Tele No -

Mobile No. -

Annexure-II

Specification of Stationary Items

Sl No.	Name Of Items	Description	Accounting Qty	Req Qty(Approx)
1	Acrylic Transparent Clip Board	10"X14", Good Quality,As Per Sample	Per Pc	500pcs
2	A4 Paper	75 Gsm Bilt Copypower	Ream	2000 Ream
3	A4 Paper	75 Gsm Jk Red	Ream	2000 Ream
4	Arch File	(Ambassador),Full Scape	Per Pc	300pcs
5	Bag For Medical Team	As Per Sample	Per Pc	100 Pcs
6	Band Aid, Round	Johnson And Jhonson	Per Pc	30000 Pc
7	Battery	9v Pc Duracell Ultra	Per Pc	200pcs
8	Battery Charger For Digital Bp Machine	As Per Sample, Eveready AA	Per Pc	300 Pcs
9	Battery Leak Proof	Eveready 1050	Per Pc	500pcs
10	Binder Clip 25mm	As Per Sample	Per Pc	1000pcsp
11	Binder Clip 32mm	As Per Sample	Per Pc	1000pcs
12	Binder Clip 51mm	As Per Sample	Per Pc	1000pcs
13	Black Hit	400ml Bottle Godrej	Per Pc	1000 Pcs
14	Double Sided Mounting Tape	3m(12mm*10mtr.	Per Pc	100pcs
15	Board Pin For Soft Board	Ketesko	Per Box	500 Pcs
16	Brown Paper Roll	As Per Sample	Per Roll	500pcs
17	Bulletin Board/Soft Board	2'x3' Pc Good Quality With Aluminum Frame And Glass Cover	Per Pc	100pcs
18	Calculator	12 Digit Orpat Ot-512gt Pc (Bold)	Per Pc	100pcs
19	Calculator	12 Digit Casio Mj -12d (Bold)	Per Pc	100pcs
20	Calculator Battery	As Per Sample	Per Pc	2000pcs
21	Candle Stick	As Per Sample	Per Pc	2000 Pcs
22	Carbon Paper	A4 100 Pages Box Kores Sapphire 210x330mm	Per Box	200 Pcs
23	CBG Battery	Cr 2032 3v Panasonic Per Pc	Per Pc	1000pcs
24	CD/Dvd Marker Pen	Camlin /Kores	Per Pc	1000pcs
25	Cello Tape 1 Inch Brown	60 Mtr Wonder 555	Per Pc	500pcs
26	Cello Tape 1 Inch Red	60 Mtr Wonder 555	Per Pc	500pcs
27	Cello Tape 1inch	Transparent 60mtr Wonder 555	Per Pc	1000pcs
28	Cello Tape 2 Inch Brown	60 Mtr Wonder 555	Per Pc	500pcs
29	Cello Tape 2 Inch Red	60 Mtr Wonder 555	Per Pc	500pcs
30	Cello Tape 2inch	Transparent 60mtr Wonder 555	Per Pc	500pcs
31	Cello Tape 3 Inch	Transparent 60 Meterwonder 555	Per Pc	500pcs
32	Cello Tape 3 Inch Brown	60 Mtr Wonder 555	Per Pc	500pcs
33	Cello Tape 3 Inch Red	60 Mtr Wonder 555	Per Pc	500pcs
34	Cello Tape I Inch Red	60mtr Wonder 555	Per Pc	500pcs
35	Chalk Pencil	Kores, White	Box	500 Pc
36	Cling Wrap	100mtr,As Per Sample	Per Roll	100roll
37	Cloth Lined Envelope	16x12 Fine Cloth As Per Sample	Per Pc	500pcs
38	Coconut Oil	Bottle,45ml Parachute	Bottle	1000bott
39	Colin	500ml Bottle, Reckitt	Per Pc	300pcs
40	Comb	Big Size ,10 Inch As Per Sample	Per Pc	500pcs
41	Computer Cartidge	Prodot 12.7mmx15mm	Per Pc	200pcs
42	Computer Ribbon	Prodot12.7mmx15mm	Per Pc	200pcs

43	Correcting Pen	Camlin	Per Pc	1000pcs
44	Cover File 4 Fold	Semi Coated As Per Sample,Front Side Printing 35*26 Cm	Per Pc	1000pcs
45	Cover Paper Roll	(Synthetic) 14 Inch	Per Roll	500pcs
46	Crepe Bandage 6"	As Per Sample	Per Pc	500 Pcs
47	Cup	La Opala	Per Pc	96pcs
48	Detergent Powder	Sunlight 1 Kg Packet	Per Pc	6000pcs
49	Digital Thermometer Battery	As Per Sample	Per Pc	500pcs
50	Digital Wall Clock	Ajanta Olc 113	Per Pc	500pcs
51	Door Calling Bell	As Per Sample	Per Pc	50pcs
52	Door Mat Grass Type	As Per Sample ,Anti Skid	Sq Ft	1000pcs
53	Door Mat Pvc	As Per Sample,Anti Skid	Sq Ft	1000pcs
54	Door Mat Microfiber	Anti Skid As Per Sample	Sq Ft	1000pcs
55	Dot Pen Red	Agni 20/20	Per Pc	5000pcs
56	Dot Pen Black	Agni 20/20	Per Pc	10000pcs
57	Dot Pen Blue	Agni 20/20	Per Pc	10000pcs
58	Dot Pen Green	Agni 20/20	Per Pc	500pcs
59	Dot Pen Both Side	Linc	Per Pc	100pcs
60	Duracell	C2 Battery Medium,Ultra, 1.5volt	Per Pc	500pcs
61	Duracell	Pencil Battery, Ultra, AA 1.5volt,	Per Pc	5000pcs
62	Envelope Brown	10x4	Per Pc	1000pcs
63	Eraser	(Apsara) Small 20 Pcs Box/1pcs	Per Pc	1000pcs
64	Exercise Book	No 6 Oxford	Per Pc	1000pcs
65	Exercise Book	Classmate 132 Page	Per Pc	500pcs
66	Fetal Dopler Battery Chargeble	BPL	Per Pc	100 Pcs
67	Fevicol Bottle	22.5 Gm	Per Pc	500pcs
68	Fevistick Super	15gm, Pidilite	Per Pc	500pcs
69	File Flap	21x2.5 Inch Nataraj	Per Pc	100pcs
70	File Folder	Transparent	Per Pc	500pcs
71	Fine Wooden Scale	12 Inch	Per Pc	100pcs
72	Flask	Milton Stainless Steel, 1 Ltr	Per Pc	100pcs
73	Floor Cotton T Mop	Good Quality, Gala	Per Pc	1000pcs
74	Floor Mop	Microfiber Squeezed Twist Mop,As Per Sample	Per Pc	1000pcs
75	Floor Mop	Dry Cotton Pad 18",As Per Sample	Per Pc	1000pcs
76	Floor Wiper	Width 54 Cm /126 Cm Steel Handle,As Per Sample	Per Pc	500pcs
77	Food Plate (Melamine)	As Per Sample	Per Pc	100pcs
78	Fridge Stand	Adjustable	Per Pc	100pcs
79	Fridge Thermometer Battery	As Per Sample	Per Pc	500pcs
80	Gala Box	(16pcs) Good Quality As Per Sample	Per Box	100pcs
81	Gallipot	Steel Bowl Diameter 3" Height 1.5"	Per Pc	5000pcs
82	Gallipot With Lid	Steel Bowl Diameter 3" Height 1.5"	Per Pc	5000pcs
83	Gel Pen Green	Linc Ocean Gel	Per Pc	200pcs
84	Gel Pen Green	(Uniball Or Addgel)	Per Box	100pcs
85	Gems Clip Metal	50 Grams Box , Bell	Per Pc	1000pcs
86	Glass	La Opala Transparent	Per Pc	100pcs
87	Gum 150ml Euro	Office Paste	Per Pc	500pcs
88	Gum Boot 6	Duckback (Black Shoes Without Steel Toe)	Per Pair	500pcs
89	Gum Boot 7	Duckback(Black Shoes Without Steel Toe)	Per pair	500pcs

90	Gum Boot 8	Duckback(Black Shoes Without Steel Toe)	Per Pair	500pcs
91	Gum Boot 9	Duckback(Black Shoes Without Steel Toe)	Per Pair	500pcs
92	Hair Removal Cream	Fem,25gm	Per Pc	2000 Pcs
93	Hair Removal Cream	Vit,25gm	Per Pc	2000 Pcs
94	Hand Belcha	Plastic(Sp 6204)	Per Pc	500pcs
95	Hand Washing Liquid	Bottle Of 250 Ml, Dettol	Per Pc	1000pcs
96	Highlighter Pen	Fabre Castle	Per Pc	500pcs
97	Identity Card With Pvc Jacket And Ribbon	As Per Sample	Per Pc	1000pcs
98	Jhul Jharu	Extendable Upto 20 Feet With Telescopic Pole	Per Pc	500pcs
99	Knife 8 Inch Stainless Steel	As Per Sample	Per Pc	500 Pc
100	Laminated Identity Card With Jacket And Ribbon	As Per Sample	Per Pc	2000 Pcs
101	Laryngoscope Bulb	As Per Sample	Per Pc	500pcs
102	Liquid Hand Wash	5 Ltr Good Quality(Isi Mark)	Per Pc	1000pcs
103	Lock And Key	5 Lever Pc, 25mm 3 Keys As Per Sample Palam	Per Pc	500 Pcs
104	Lock And Key	6 Lever Palam,3 Key	Per Pc	1000pcs
105	Lock And Key	7 Lever, Pc, 65mm,3 Key Palam	Per Pc	1000 Pcs
106	Lock And Key	8lever Palam ,3 Key	Per Pc	500pcs
107	Lock And Key	5 Lever Pc, 2 Keys Navtal Godrej,Golden Colour	Per Pc	500 Pcs
108	Lock And Key	6 Lever Godrej,2 Keys, Navtal, Golden Colour	Per Pc	500pcs
109	Lock And Key	7 Lever, Pc, Godrej Navtal,Golden Colour	Per Pc	500 Pcs
110	Lock And Key	8lever ,2 Keys,Godrej Navtal,Golden Colour	Per Pc	500pcs
111	Magnetic Pin Cushion	Good Quality,As Per Sample	Per Pc	100pcs
112	Magnifying Glass	75mm,As Per Sample	Per Pc	100pcs
113	Measure Tape 5ft Long	As Per Sample	Per Pc	500 Pcs
114	Measuring Tape	5 Meter Long (Stanley)	Per Pc	500pcs
115	Medicine Crusher	Marble	Per Pc	50pcs
116	Medium Battery	(Eveready Red)1035(1.5v)	Per Pc	1000pcs
117	Mosquito Killer Electric Bat	Godrej Hit	Per Pc	100 Pc
118	Mosquito Repellant Machine	Good Knight Activ+	Per Pc	1000pcs
119	Mosquito Repellant Oil	Good Knight Activ+	Per Pc	1000pcs
120	Nail Cutter	Stainless Steel Body,6 Cm	Per Pc	500pcs
121	Paper Cutting Scissor	(8.5") Stainless Steel Pc (Cello)	Per Pc	500pcs
122	Paper Fore	As Per Sample	Per Pc	100pcs
123	Paper Weight (Glass)	Cuboid Pc Good Quality	Per Pc	1000pcs
124	Pen Drive	32gb Pc Sandisk	Per Pc	100pcs
125	Pen Drive 16 Gb	Sandisk Steel Body	Per Pc	100pcs
126	Pencil Battery	Aa(Eveready Red)	Per Pc	5000pcs
127	Pencil Cutter	Nataraj	Per Pc	500pcs
128	Pencil Sharpener	Apsara	Per Pc	500 Pcs
129	Permanent Marker Pen	(Fabre Castle)	Per Pc	1000pcs
130	Plane Dista Paper	16"x13" Medium Quality	Ream	1000 Ream
131	Plate	La Opala Scratch Resistant,Microwave &Dishwasher Safe	Per Pc	500pcs
132	Plate Full	La Opala Scratch Resistant,Microwave &Dishwasher Safe	Per Pc	100cs
133	Plate Quarter	La Opala Scratch Resistant,Microwave &Dishwasher Safe	Per Pc	100pcs

134	Plastic Container With Lid	4 Inch As Per Sample	Per Pc	500pcs
135	Plastic Drum	With Lid 30 Ltr (Virgin Plastic) Spl	Per Pc	100pcs
136	Plastic Drum With Lid	30 Ltr Slp/Spl	Per Pc	500pcs
137	Plastic Medicine Box	10"X7"X3.5"Per Pc Good Quality	Per Pc	1000pcs
138	Plastic Medicine Box	11"x7"x3' Per Pc Good Quality (Keeper No-22)	Per Pc	1000pcs
139	Plastic Medicine Box	17"X11"X4"Per Pc Good Quality (Keeper No 44)	Per Pc	1000pcs
140	Plastic Medicine Box	13"X9"X3"Per Pc Good Quality (Keeper No 33)	Per Pc	1000pcs
141	Plastic Medicine Box	26 X 18x 9 Per Pc Good Quality(Keeper No-	Per Pc	1000pcs
142	Plastic Pouch	4x5 51 Micron Of 100pcs	Per Pkt	1000pcs
143	Plastic Pouch	4x5 51 Micron Of 100pcs	Per Pkt	1000pcs
144	Plastic Tray	Solid 12"X15"X3" Virgin Plastic Sp/Spl	Per Pc	1000pcs
145	Plastic Scale	12 Inch Nataraj	Per Pc	500pcs
146	Printer Ink	Epson R7741 140 MI(Black)	Per Pc	500pcs
147	Punching Machine	Kangaro Dp-600	Per Pc	500pcs
148	Razor Blade	Box (5 Pcs) Gillette Wilkinson Sword	Per Box	2000pcs
149	Rechargeable Torch	Eveready ,As Per Sample	Per Pc	200pcs
150	Red Hit	400ml Bottle Godrej	Per Pc	500 Pcs
151	Remote Battery	(Aaa) Duracel	Per Pc	3000pcs
152	Room Freshner	Spray Godrej -240ml	Per Pc	500pcs
153	Rubber Band	25 Gm Pkt	Per Pkt	500pack
154	Rubber Stamp	Per Square Inch Polymer Rubber Stamp, Handle & Body Material Transparent Acrylic Shape Rectangular, Front Display	Sq Inch	500pcs
155	Rubber Stamp Round 1	Polymer Rubber Stamp, Handle & Body Material Transparent Acrylic Shape Round, Diameter -25mm	Sq Inch	500pcs
156	Rubber Stamp Round 1	Polymer Rubber Stamp, Handle & Body Material Transparent Acrylic Shape Round, Diameter -50mm	Sq Inch	500pcs
157	Rulled Bound Book	(100 Page)80 Gsm Conquest Paper 32 Ounce Board Canvas Binding,With Number	Per Pc	5000 Pcs
158	Rulled Bound Book	(200 Page)80 Gsm Conquest Paper 32 Ounce Board Canvas Binding,With Number	Per Pc	5000 Pcs
159	Rulled Bound Book	(400 Pages)280gsm Conquest Paper 32 Ounce Board Canvas Binding, With Page Number	Per Pc	5000 Pcs
160	Scotch Brite Red	Power Scrub 10x8 Cm As Per Sample	Per Pc	500pcs
161	Scrub Pad	7.5x10cm (Scotch Brite)	Per Pc	500pcs
162	Self Inking Rubber Stamp	Per Square Inch Color Blue Body Material Plastic/Round	Per Pc	100pcs
163	Shaving Razor	Gillette Use And Throw	Per Pc	1000pcs
164	Signaloc Tape	(Stream Indicator Tape)18mm 0.70"pc As Per Sample (3m Company)	Per Pc	1000pcs
165	Signaloc Tape	(Stream Indicator Tape)18mm 0.70"pc As Per Sample	Per Pc	1000pcs
166	Soap	35 Grams Lifebuoy	Per Pc	1000pcs
167	Spoon	Premium Toughened Glass,Non Porous And Stain Resistant	Per Pc	500pcs
168	Stamp Pad	110cmx85cm Faber Castell	Per Pc	1000pcs
169	Stamp Pad	88 Cmx54cm Faber Castell	Per Pc	500pcs
166	Stamp Pad Red	88 Cmx54cm Faber Castell	Per Pc	500pcs

167.	Stamp Pad Ink	Faber Castell	Per Pc	500pcs
168.	Stapler Machine Small	Kangaro 10	Per Pc	1000pcs
169.	Stapler Machine Big	24/6(Kangaro Hs-45p)	Per Pc	1000pcs
170.	Stapler Pin Big	24/6 -1m (Kangaro No 384556)	Per Box	1000pcs
171.	Stapler Pin-10 No Small	(Kangaro)	Per Box	1000pcs
172.	Steel Scale 12 Inch	As Per Sample	Per Pc	1000pcs
173.	Steel Wall Hanger	As Per Sample	Per Pc	100pcs
174.	Sticky Page Marker	19x76 Mm (3m)	Per Pc	1000pcs
175.	Surf Excel Matic.Front Load	For Washing Machine 1kg	Per Pc	500pcs
176.	Swing Lid Garbage Waste Dustbin	50 Ltr Brand-Milton/Spl	Per Pc	100pcs
177.	T Pin 50 Grams	Senco	Per Box	1000pcs
178.	Table Glass 6mm	As Per Sample	Sq Ft	100pcs
179.	Table Glass 8mm	As Per Sample	Sq Ft	100pcs
180.	Tag Cotton(100 Pcs/Bundle)	As Per Sample	Per Bundle	1000 Pcs
181.	Thermometer Battery	As Per Sample	Per Pcs	100pcs
182.	Thread Ball	As Sample Red And White	Per Pc	500pcs
183.	Tiffin Box Milton	2 Containers	Per Pc	20pcs
184.	Toilet Cleaner	500ml Bottle Herpic	Per Pc	500cs
185.	Toilet Cleaner Brush	Double Sided,Long Handle	Per Pc	500pcs
186.	Toothpaste	(12 Gms Tube C Olgate)	Per Pc	500pcs
187.	Top Elevator Table Desk	18"x24" 10 Mm With Brass Fittings	Per Pc	10pcs
188.	Two Fold File Green	As Per Sample Good Quality,Both Side Printing 35x28 Cm	Per Pc	10000pcs
189.	Two Fold File Red	As Per Sample Good Quality,Both Side Printing 35x28 Cm	Per Pc	10000pcs
190.	Two Fold File Yellow	As Per Sample Good Quality,Both Side Printing 35x28 Cm	Per Pc	10000pcs
191.	Dish Washing Powder	1kg,Vim	Per Pkt	500pcs
192.	Dish Washing Powder	1kg,Odopic	Per Pkt	5000pcs
193.	Wall Clock	Shape -Oval, Size Medium Brand - Ajanta,Diameter 12 Inch	Per Pc	100pcs
194.	Waste Paper Bucket	(H-12.5" Dia -10.5" Pc Virgin Plastic,Sp/Spl	Per Pc	500pcs
195.	White Board Duster	As Per Sample	Per Pc	100pcs
196.	White Board Marker Pen	(Camlin)	Per Pc	500pcs
197.	White Board Steel Frame	As Per Sample	Per Sqft	200 Pcs
198.	Zip Wire Cable 8"	As Per Sample	Per Pcs	1000pcs

Annexure-III

Check-List of Documents to be uploaded

Sl.No.	Envelope / Uploading location	Document
1	My Space	<ol style="list-style-type: none">1. GST registration cert. of bidder.2. PAN of bidder.3. P. Tax Registration certificate/ updated P.Tax payment challan.4. Incorporation certificate for company (if applicable)5. Valid Trade Licenses6. Registered deed for partnership firm.7. IT Return for FY 2018-19,2019-20,2020-218. PL Balance Sheet of FY 2018-19,2019-20, 2020-21.9. Credentials of Stationary Goods supply to government organization in India (Payment certificate issued by purchaser).10. Copy of receipt of online submission of EMD.
2	Technical Bid (Bid T)	<ol style="list-style-type: none">1. e-NIT acceptance form
3	Financial Bid (Bid F)	Price format & BoQ