

TENDER DOCUMENT FOR SUPPLY OF MEDICINE

(Lopinavir 200mg + Ritonavir 50mg)

(3rd Call)



Government of West Bengal

Department of Health & Family Welfare

OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital

241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.org, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com



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Memo No. : MRBH/ART/TENDER/DRUG/2022/ 1176

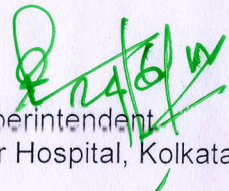
Date: 24/06/22

The Superintendent of M R Bangur Hospital having its office at 241, DPS Road, Kolkata-33 invites sealed tenders under two part bidding system from the Authorised Wholesalers/Distributors for supply of Medicines (Lopinavir 200mg + Ritonavir 50mg) for a period of two years.

Complete set of bidding documents are available in hospital's official website <https://www.mrbangurhospital.org> from 25.06.2022. Interested Suppliers/Firms may visit MRBH website for detail specification.

The last date of submission bid is 02.07.2022 (02.00 PM).

N.B:-All subsequent addendums / corrigendum to the tender shall be hosted in the MRBH's official website <http://www.mrbangurhospital.org> only.


Superintendent
M R Bangur Hospital, Kolkata.

IMPORTANT INFORMATION

Particulars	Date
Notice inviting Tender to be uploaded on website	Tender document can be downloaded from the MRBH website www.mrbangurhospital.org from 25.06.2022
Last date & time of closing & receipt of tender	02.07.2022 (02.00PM)
Date, Time and Place of Opening the Tender (Technical Bid)	Will be notified later on MRBH official website
Validity of Tender	The validity of the tender must be for a period of 180 (one hundred eighty) days from the due date of opening of tender.
Estimated cost	Rs. 05 Lac
Earnest money deposit (EMD)	Rs. 10,000/-

SECTION-I

SCOPE OF SUPPLIES – For supply of Medicine to M R Bangur Hospital as per the specification, Terms & Conditions mention below for two years in phased manners.

TERMS AND CONDITIONS:-

Sealed tenders (bid) should be sent through Speed Post/Registered Post/ Courier or can drop in the tender box kept in General Admn. Branch so as to reach Office of the Superintendent, M R Bangur Hospital on or before 30.05.2020 (05.00 PM) through Courier/Speed Post/ Regd. Post only or can drop in the tender box kept in General Admn. Branch from Wholesalers / Distributors only. Any tender received after the due date & time will be out rightly rejected.

The proposal complete in all respect as specified must be accompanied with **EMD of Rs. 10,000/-** in form of **Demand Draft** in favour of **“SUPERINTENDENT, MR BANGUR HOSPITAL”**, payable at **Kolkata** drawn in any scheduled commercial bank, failing which the bid will be out rightly rejected.

The MRBH will not be responsible for any postal delay. Bids without bid processing fee and EMD shall be rejected. Bids submitted after due date will be summarily rejected. EMD of unsuccessful bidders will be returned without interest after the award of Contract.

The bid has been invited under two bid systems i.e Technical Bid and Financial Bid. The bidders are advised to submit two separate envelopes super scribing **“Technical Bid”** (to supply Medicine) and **“Financial Bid”** (to supply Medicine). Both sealed envelopes must be kept in a third sealed envelope super-scribing **“Bid Document- (to supply Medicine).**

Any deviation from the prescribed procedures / required information / formats/ conditions shall result in out-right rejection of the bid. Any conditional bid shall be out- rightly rejected.

All entries along with the pages in the bid document should be legible, filled-in clearly and signed by the authorized representative. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory should be attached.

The date of opening of technical Bid will be notify later. The authorized representatives of the bidder who wish to be present on the spot at that time can present.

The EMD shall be forfeited if the successful bidder fails to undertake the work or fails to comply with any of the terms and conditions of the bid.

The bid shall be valid for a period of **180 days** from the date of opening of the bids and no request for any variation in quoted rates and/withdrawal of bids on any ground by the bidder shall not be entertained. Validity of the bids can be extended on mutual consent.

The bidder having the lowest evaluated financial bid (L-1) would be considered for award of the contract subject to fulfillment of the terms and conditions of the bid documents. In case, the lowest bidder (L-1) is disqualified after selection for any reason, then negotiations will be made with the second lowest (L-2) bidder for award of contract at L-1 price. However, the decision of the authority shall be final during the overall selection process.

The TIA reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof.

No tender documents can be accepted after the expiry of scheduled date and time for receipt of bids.

The details of medicines with specification are mentioned at Annexure – I.

Rate should be quoted in Indian Currency (with paisa in two decimals only), against each item as the payments will be made in Indian currencies only. The tenderer shall not quote the rate for any item other than the item specified in the list.

The Tax (GST) will be claimed as per the guidelines given by the Finance Dept., Govt. of India / West Bengal from time to time.

Each page of the bid document shall be duly numbered, signed and self-attested by the bidder. Bids without signature and stamp of bidder will be rejected.

SECTION-II

A. ELIGIBILITY CRITERIA

Wholesalers / distributors are eligible to participate in the tender provided, they have:

- (i) Valid Wholesale / Distributor License from the concerned Authority in case of wholesales / distributors. Valid means valid till the date of opening of (Technical Bid).
- (ii) Proof of supply to any Govt. hospital / PSU hospital / Corporate Sector hospital along with satisfactory performance report from the purchaser.
- (iii) Valid up-to-date GST & I.T clearance / payment certificate.
- (iv) **Annual turnover:** Bidder shall have annual Turnover of Rs.15 lakhs or more in each year in last three preceding years in case of bidders. Bidder shall be registered under GST.
- (v) Bidders are requested not to quote products of those manufacturing unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization.

B. Documents to be submitted with the Technical Bid :-

1. Earnest Money Deposit (EMD) of Rs. 10,000/-
2. Copy of -
 - a. Valid Wholesale / Distributor License from the Competent Authority.
 - b. Copy of PAN Card & GST registration certificate of bidder
 - c. Copy of latest I.T Return & GST payment receipt of bidder
 - d. Drug License
 - e. List of items quoted (**Annexure – I**)
 - f. Price Bid in hard copy **signed & sealed** in each page properly of the quoted price.
 - g. Details name, address, telephone no., Fax, e-mail of the bidder / contact person.
 - h. Declaration as per format **Annexure-III**.
 - i. Annual Turnover of the bidder (when the bidder is manufacturer) as per format Annexure – III along with supporting documents from chartered Accountant.
 - j. All pages shall be duly signed and sealed by the bidder.
 - k. Provide Testing Certificate & NABL Certificate.

C. **PRICE BID**

- 1 The tender format giving the quoted rate for medicines should be submitted in separate sealed cover **(Price Bid)**.
- 2 The price of the items should be quoted inclusive of insurance, packing, forwarding, freight (door delivery) but exclusive of GST if any. The rate should be quoted for each item both in figures and words. **In case of difference in words and figures, words will be taken into consideration for evaluation.**
- 3 Alternative bid for any item is not acceptable and the item for which multiple bids/ rates quoted by the bidder will not be taken into consideration for evaluation.
- 4 The quoted rates should be final and shall not be subject to any escalation during the validity of the tender or period of validity.
- 5 The tenderer should submit/furnish a certificate in the tender to the effect that the price quoted by them is not more than the open market price. However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority.

D. **Rejection of the tender:**

The tender paper will be rejected, if any of the following documents are wanting /not found with the tender bid:

- ① Non submission of relevant documents as mentioned above
- ① Sealed Price bid(s) / quoted rate with signature and seal.

E. **Evaluation:**

1. Tenders will be evaluated as per the requirement of the bid and the price bid will be opened only for the bidders who qualified in the technical bid.
2. The cost of the unit item excluding Taxes / GST will be evaluated.

F. **Supply & Delivery:**

1. Supply shall be completed within **15 days** from the date of issue of purchase order or as mentioned in the purchase order.

2. The medicines supplied against any purchase order shall have a minimum 01 year life span from the date of supply.
3. Nil-supply / unwilling to supply the ordered quantity will lead to forfeiture of EMD.
4. In case the L1 bidder fails to supply the items within the stipulated time period, the purchaser reserves the right to purchase the said item from any eligible bidder at L1 approved rate.

G. Payment:

1. 100% payment shall be made after submission of stock entry certificate(s) from the Medical Officer in Charge of Store, MRBH. Under no circumstances the supply should be interrupted as regards to payment.

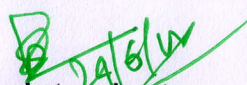
H. Penalties:

1. If any product after use found to be **“Not of Satisfactory Quality”/Not as per the parameter/ gives adverse reaction upon consumption**, such item will be declared as “Not of Satisfactory Quality” on the basis of the report by Medical Officer, MRBH. The said product shall be freezed. The supplier has to replace fresh stock as per the purchased quantity and take back the freezed stock. In case the supplier fails to replace the stocks, the EMD will be forfeited. No further purchase order will be placed to the firm/ supplier for the item(s) and the firm / supplier will be blacklisted/debarred from participating in any tender (for that item) floated in future for three years.

I. General Conditions:

1. The tender documents should be clearly written / typed without any correction, interpolations and overwriting. Each page of the tender should bear the dated signature of the tenderer.
2. All copies of the tender document should be self-attested. If any information or documents furnished by the tenderer found to be misleading/incorrect at any stage, their tender will not be accepted.

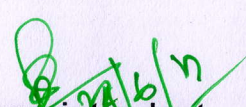
3. The approved rate and supplier will be valid for **one year** from the date of approval or till approval of the next tender whichever is later.
4. If the last date of submission of bid being declared as a holiday for the purchaser's office, the due date of submission of bids and opening of bids will be the following working date & time.
5. The quantum of procurement will be made on requirement basis.
6. The MRBH reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.
7. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Kolkata, West Bengal.


Superintendent
M R Bangur Hospital

Memo No. MRBH/ ART/TENDER/DRUG/2022/1176 Date: 24/06/22

Copy forwarded for information and taking necessary action to,

1. The Director of Health Services, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
2. The Mission Director, NHM, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
3. The District Magistrate, South 24 Parganas.
4. The CMOH, South 24 Parganas.
5. All Members of Tender Selection Committee, MRBH,
6. The IT Cell, Swasthya Bhavan, Kolkata – 700091 with the request to publish the NIT in departmental website.
7. The IT Personnel, MRBH is directed to publish the NIT in the hospital website.
8. Office Notice Board, MRBH,
9. Office copy


Superintendent
M R Bangur Hospital

ANNEXURE-I

LIST OF ITEMS AND TECHNICAL SPECIFICATION

Sl. No.	Name of the items	Quantity
1	Lopinavir 200mg + Ritonavir 50mg	17400

Price Bid

SI No	Name of the Item	Specification / Unit	Name of the manufacturer	Mfg. license No. & validity	EACH RATE	GST @ %
1						

Signature/ Seal

DECLARATION FORM

I / We _____

_____ having

My / our _____ office

at

_____ do declare that I / We have carefully read all the terms & conditions of tender of the _____, for the supply of medicines. I will abide with all the terms & conditions set forth in the tender paper Reference no. _____.

I/We do hereby declare I/We have not been de-recognised / black listed by any State Govt. / Union Territory / Govt. of India / Govt. organisation / Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items / part-supply / non-supply.

I/We do hereby declare that the rates quoted by me/us are neither more than the Maximum Retail Price.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit or Security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

I / We further declare that I / We possess valid Manufacturing License / Drug License bearing No. _____

_____ Valid upto _____ I / We

_____ do hereby declare that I / we will supply the _____ as per the terms, conditions & specifications of the tender document. I / we further declare that my / our EMD will be forfeited if I / we fail to supply any drug after getting order from the purchaser. I / we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid document.

Signature of the bidder :

Date :

Name & Address of the Firm:

ANNUAL TURN OVER
STATEMENT

The Annual Turnover of M/s _____
_____ who is a wholesaler / distributor / manufacturer for the
last three years are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in Lakhs Rupees
1.	2018 – 2019	-
2.	2019 – 2020	-
3.	2020 – 2021	-

Date: _____

Signature of the bidder :

Date :

Name & Address of the Firm:

Seal

NB:

1. This certificate should be supported by figures in P/L Account & Income Tax Return.
2. Distributor has to submit own as well as turnover of the principal manufacturer whose products they are quoting

CHECK LIST

Sl. No.	Details of the bidder		
1	Name of the Bidder		
2	Bidder Type (Please Tick)	Manufacturer	Other (Wholesaler / Distributor/Other)
3	Address with Phone No. & email ID		
4	Contact Person:		
5	Mobile No. / Landline No.		
6	Email ID		

DOCUMENTS SUBMITTED

Sl. No.	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	EMD Details: DD No.: Date: Amount			
2	Valid drug license from Concerned Authority: (Wholesaler/ distributor etc.)			
3	Annual Turnover statement: (Provide supporting documents like Profit & Loss Account, I.T Return Certificate)			
4	Proof of supply			
5	Copy of PAN card			
6	Copy of GST registration certificate			
7	Copy of I.T return / Tax clearance certificate:			
8	Testing Certificate			
9	NABL Certificate			

N.B: Bidder has to sign and seal each page with sequentially numbered (both bids).